



BOARD OF TRUSTEES MEETING - MINUTES
AUGUST 10, 2022
7:00 PM

THIS WAS A VIRTUAL MEETING. THE ZOOM LINK WAS POSTED ON THE WEBSITE PRIOR TO THE MEETING.

MEETING SUMMARY

THE BOARD DISCUSSED AND VOTED TO PROVIDE AN EMPLOYEE BENEFIT THAT WILL ALLOW FACULTY, STAFF, AND ADMINISTRATORS TO SEND THEIR CHILDREN TO HOBOKEN CHARTER SCHOOL AS OVERENROLLED STUDENTS. THIS EFFORT TO SUPPORT RETENTION AND RECRUITMENT WILL BE LIMITED TO NO MORE THAN 2 STUDENTS PER GRADE. BOARD SECRETARY STEVE LITERATI INFORMED THE BOARD THAT THE SCHOOL WOULD BE REQUIRED TO REPLACE ITS EXISTING HEALTH INSURANCE PLAN AND THAT A RECOMMENDATION WOULD BE PRESENTED TO THE BOARD TO CONSIDER. SEVERAL NEW FACULTY HIRES WERE DISCUSSED BY DEIRDRA GRODE AND JOANNA WEINTRAUB.

1. **Call to Order.** The meeting was called to order by John Berger at 7:03.
2. **Reading of the Open Public Meeting Statement**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting, action will be taken on a variety of motions.

In accordance with the requirements of the Sunshine Law, the meeting was announced as a virtual meeting on July 1, 2022, via notification to City Hall, the City Clerk’s Office on Washington Street, the *Hudson Reporter*, the *Bergen Record*, and the *Jersey Journal*.

Roll Call

| TRUSTEE | PRESENT | ABSENT |
|------------------|---------|--------|
| John Berger | X | |
| Lauren Calmas | X | |
| Amanda Grant | X | |
| Lisa McIntyre | X | |
| Kelly Pansy | | X |
| Christine Sheedy | | X |
| Mark Silberberg | X | |
| Joy Wheeler | X | |
| Dana Wissing | X | |

Deirdra Grode, Executive Director
 Steve Literati, CFO and Board Secretary and Board Treasurer
 Joanna Weintraub, Principal, Upper School
 Jodi Howlett, Board Counsel

3. **Acceptance of Minutes for July 14, 2022**

Minutes of the previous public special Board meeting held July 14, 2022, are available for review and/or

correction and acceptance.

Motion for HCS Board of Trustees to accept the minutes of the Hoboken Board of Trustees Meeting on July 14, 2022.

ROLL CALL VOTE

| TRUSTEE | MOTION | YES | NO | ABSTAIN | ABSENT |
|------------------|--------|-----|----|---------|--------|
| John Berger | | | | X | |
| Lauren Calmas | | X | | | |
| Amanda Grant | 2 | X | | | |
| Lisa McIntyre | | X | | | |
| Kelly Pansy | | | | | X |
| Christine Sheedy | | | | | X |
| Mark Silberberg | | | | X | |
| Joy Wheeler | | X | | | |
| Dana Wissing | 1 | X | | | |

4. Public comment/questions on agenda items for the meeting

A 15-minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3-minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary. No members of the public were present.

5. Board Business

5.1 Resolved, that the Board of Trustees approves new three-year terms for the following board members:

| Board Member | New Term Expiration |
|---------------------|----------------------------|
| Christine Sheedy | August 14, 2025 |
| Lauren Calmas | October 12, 2025 |
| Joy Wheeler | September 17, 2025 |
| Amanda Grant | September 17, 2025 |
| John Berger | August 3, 2025 |

ROLL CALL VOTE

| TRUSTEE | MOTION | YES | NO | ABSTAIN | ABSENT |
|------------------|--------|-----|----|---------|--------|
| John Berger | | X | | | |
| Lauren Calmas | 2 | X | | | |
| Amanda Grant | | X | | | |
| Lisa McIntyre | | X | | | |
| Kelly Pansy | | | | | X |
| Christine Sheedy | | | | | X |
| Mark Silberberg | 1 | X | | | |
| Joy Wheeler | | X | | | |
| Dana Wissing | | X | | | |

6. Personnel

6.1 Resolved, that the Board of Trustees approves Tara Boeshore as Leave Replacement Teacher for the 2022-2023 school year effective August 29, 2022, subject to completion of a county sub license, certification and/or criminal background check.

- 6.2 Resolved, that the Board of Trustees approves Sarah Zullo as Leave Replacement Teacher through March 3, 2023, effective August 29, 2022, subject to completion of a county sub license, certification and/or criminal background check.
- 6.3 Resolved, that the Board of Trustees approves Danisha Baughan as Academic Guidance Counselor for the 2022-2023 school year effective August 29, 2022, subject to completion of a county sub license, certification and/or criminal background check.
- 6.4 Resolved, that the Board of Trustees approves Irene Tran as Instructional Aide for the 2022-2023 school year effective August 29, 2022, subject to completion of a county sub license, certification and/or criminal background check.

ROLL CALL VOTE

| TRUSTEE | MOTION | YES | NO | ABSTAIN | ABSENT |
|------------------|--------|-----|----|---------|--------|
| John Berger | | X | | | |
| Lauren Calmas | 1 | X | | | |
| Amanda Grant | | X | | | |
| Lisa McIntyre | | X | | | |
| Kelly Pansy | | | | | X |
| Christine Sheedy | | | | | X |
| Mark Silberberg | | X | | | |
| Joy Wheeler | | X | | | |
| Dana Wissing | 2 | X | | | |

7. NEW BUSINESS

7.1 Resolved, that the Board of Trustees approves allowing Full-Time HCS faculty/staff/administration to enroll their children in HCS as overenrolled students as a measure to support retention and recruitment of teachers/staff/administrators. HCS would cap this at no more than two students per grade. In the case of more than two overenrolled students per grade, the school would use faculty/staff/administrator seniority in years of service to determine which students can be overenrolled. If the teacher/staff/administrator departs the school, the school reserves the right to determine the student's continued enrollment.

| TRUSTEE | MOTION | YES | NO | ABSTAIN | ABSENT |
|------------------|--------|-----|----|---------|--------|
| John Berger | 2 | X | | | |
| Lauren Calmas | | X | | | |
| Amanda Grant | | X | | | |
| Lisa McIntyre | | X | | | |
| Kelly Pansy | | | | | X |
| Christine Sheedy | | | | | X |
| Mark Silberberg | 1 | X | | | |
| Joy Wheeler | | X | | | |
| Dana Wissing | | X | | | |

8. Finance

8.1 Resolved, that the Board of Trustees approved the Board Secretary and Treasurer's Reports for July 2022, as per the attached; and pursuant to N.J.A.C. 6A:23-2.11(a), the Hoboken Charter School Board of Trustees secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July 31, 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year. (Attached schedules.)

8.2 Resolved, that the Board of Trustees approves the bills list from July 1, 2022, to August 5, 2022. (Attached schedule.)

8.3 Resolved, that the Board of Trustees approves the approves the following payrolls:

| Date | Amount |
|---------------|-------------|
| July 15, 2022 | \$47,414.18 |
| July 31, 2022 | \$50,360.15 |

ROLL CALL VOTE

| TRUSTEE | MOTION | YES | NO | ABSTAIN | ABSENT |
|------------------|--------|-----|----|---------|--------|
| John Berger | 1 | X | | | |
| Lauren Calmas | | X | | | |
| Amanda Grant | 2 | X | | | |
| Lisa McIntyre | | X | | | |
| Kelly Pansy | | | | | X |
| Christine Sheedy | | | | | X |
| Mark Silberberg | | X | | | |
| Joy Wheeler | | X | | | |
| Dana Wissing | | X | | | |

Board Secretary Literati informed the board that the school would be required to adopt a new healthcare plan for the new plan year starting October 1, 2022. The school had received proposals from certain insurance carriers but were awaiting several more proposals. Board member Christine Sheedy, an HR/Benefits expert, had been brought up to speed on the issue, and the issue was discussed by the Finance Committee. After receipt of the final few proposals, the administration, the Finance Committee and Sheedy together would present a recommendation for the Board to consider in time for employee selection and sign-up.

9. Enrollment

Enrollment as of August 10, 2022 will be updated)

| Grade | Enrolled Students | Grade | Enrolled Students |
|-------|-------------------|-------------------------|-------------------|
| K | 22 | 9 | 25 |
| 1 | 22 | 10 | 25 |
| 2 | 22 | 11 | 23 |
| 3 | 22 | 12 | 26 |
| 4 | 22 | | |
| 5 | 22 | | |
| 6 | 23 | | |
| 7 | 21 | | |
| 8 | 22 | Total Students Enrolled | 297 |

10. Public Comments. There were no public comments made.

11. Looking Ahead

| | |
|-------------------|--|
| August 15, 2022 | HCS to receive proposals for employee health care insurance from broker (Fortitude). Christine Sheedy, Finance Committee, and Administration to make recommendation on plans and cost sharing to Board of Trustees by August 22. |
| September 1, 2022 | Special board meeting to discuss and review recommendations for new health care plan(s) for HCS employees. |

| | |
|----------------------------------|---|
| September 8, 2022 (tentative) | Fortitude will make presentation on health care plan choices to employees |
| October 1, 2022 | New health care plan takes effect. |
| September 20, 2022 | NJSBA Board Member Training. |
| September-October 2022 | Review of Long Range Facilities Plan and funding recommendations. |

12. **Executive Session.** At 9:06 the board unanimously voted to enter closed Executive Session with a motion by Lauren Calmas that was seconded by John Berger. The topic of the session was a legal matter.
13. **Return to Open Session.** At 9:56 the board unanimously voted to return to open session with a motion by Dana Wissing that was seconded by Lauren Calmas.
14. **Adjournment of Meeting**

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Wednesday, August 10, 2022.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Wednesday, August 10, 2022.

ROLL CALL VOTE

| TRUSTEE | MOTION | YES | NO | ABSTAIN | ABSENT |
|------------------|--------|-----|----|---------|--------|
| John Berger | | X | | | |
| Lauren Calmas | 2 | X | | | |
| Amanda Grant | | X | | | |
| Lisa McIntyre | | X | | | |
| Kelly Pansy | | | | | X |
| Christine Sheedy | | | | | X |
| Mark Silberberg | 1 | X | | | |
| Joy Wheeler | | X | | | |
| Dana Wissing | | X | | | |

Certified by Board Secretary: Steve Literati

Date: August 12, 2022

Adjournment: 9:58 pm