



BOARD OF TRUSTEES MEETING
JANUARY 18, 2022
7:00 PM

MEETING HIGHLIGHTS

THIS MEETING WAS A JOINT MEETING BETWEEN THE BOARDS OF TRUSTEES OF HOBOKEN CHARTER SCHOOL AND THE FRIENDS OF HOBOKEN CHARTER SCHOOL. THE FRIENDS BOARD PROVIDED AN UPDATE ON ACTIVITIES TO PROMOTE THE SCHOOL AND RAISE FUNDS TO SUPPORT THE OPERATION OF THE SCHOOL. MATH TEACHER CHRIS KUNKEL GAVE AN OVERVIEW OF THE RESULTS OF THE SCHOOL'S FALL START STRONG ASSESSMENT. BUSINESS ADMINISTRATOR STEVE LITERATI REVIEWED THE REVISED 2022 BUDGET SUBMISSION TO THE STATE DEPARTMENT OF EDUCATION.

THIS MEETING WAS VIRTUAL WITH CALL-IN INFORMATION MADE PUBLIC IN ADVANCE OF THE MEETING.

1. **Call to Order.** The meeting was called to order by Lauren Calmas at 7:08 pm.
2. **Reading of the Open Public Meeting Statement**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions.

In accordance with the requirements of the Sunshine Law, the meeting was announced as a virtual meeting on June 30, 2021, via notification to City Hall, the City Clerk's Office on Washington Street, the *Hudson Reporter*, the *Bergen Record* and the *Jersey Journal*.

Roll Call

TRUSTEE	PRESENT	ABSENT
John Berger	X	
Lauren Calmas	X	
Amanda Grant	X	
Lisa McIntyre		X
Kelly Pansy	X	
Christine Sheedy	X	
Mark Silberberg	X	
Joy Wheeler		X ^a
Dana Wissing	X	

^aJoy arrived at the meeting at 7:15 pm.

Deirdra Grode, Executive Director

Steve Literati, CFO and Board Secretary and Board Treasurer

Lizzie Palma, K-8 Principal

Joanna Weintraub, 9-12 Principal

Chris Kunkel, Math Teacher

Members of the Board of Trustees of the Friends of Hoboken Charter School: Patty Fernandez, Rob Johansen,

Jeff Tennenbaum, Liran Mignone

School Parent: Adriana Loaiza

3. Acceptance of Minutes for December 21, 2021

Minutes of the previous public Board meeting held December 21, 2021, are available for review and/or correction and acceptance.

Motion for HCS Board of Trustees to accept the minutes of the Hoboken Board of Trustees Meeting on December 21, 2021.

ROLL CALL VOTE

TRUSTEE	MOTION	YES	NO	ABSTAIN	ABSENT
John Berger		X			
Lauren Calmas		X			
Amanda Grant		X			
Lisa McIntyre					X
Kelly Pansy		X			
Christine Sheedy	2	X			
Mark Silberberg	1	X			
Joy Wheeler					X
Dana Wissing		X			

4. Public comment/questions on agenda items for the meeting

A 15-minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3-minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary.

5. Presentation

Chris Kunkel provided an overview and commentary on the school's Fall Start Strong assessment results.

6. Finance

6.1 Resolved, that the Board of Trustees approved the Board Secretary and Treasurer's Reports for December 2021, as per the attached; and pursuant to N.J.A.C. 6A:23-2.11(a), the Hoboken Charter School Board of Trustees secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 31, 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year. (Attached schedules.)

6.2 Resolved, that the Board of Trustees approves the bills list from December 15, 2021, to January 12, 2022. (Attached schedule.)

6.3 Resolved, that the Board of Trustees approves the updated 2022 Budget submitted to the state on January 15, 2022. (Attached schedule.)

6.4 Resolved, that the Board of Trustees approves the following payrolls:

Date	Amount
December 15, 2021	\$152,049.50
December 31, 2021	\$150,936.89

ROLL CALL VOTE

TRUSTEE	MOTION	YES	NO	ABSTAIN	ABSENT
John Berger		X			
Lauren Calmas		X			
Amanda Grant		X			

Lisa McIntyre					X
Kelly Pansy	1	X			
Christine Sheedy		X			
Mark Silberberg		X			
Joy Wheeler		X			
Dana Wissing	2	X			

7. Educational Planning

7.1 Resolved, that the Hoboken Charter School Board of Trustees approves the professional development for Amanda Thiede, Teacher, to attend BER's Helping Struggling Readers Who Have Fallen Behind. The session will take place on March 29, 2022. The total cost is \$279.00

7.2 Resolved, that the Hoboken Charter School Board of Trustees approves the professional development for Deirdra Grode, Executive Director, to attend the Diverse Charter Schools Coalition's 2022 Annual Convening that is centered on addressing the challenges of developing and sustaining intentionally integrated schools and combating patterns of inequality and injustice. The sessions will take place virtually on January 27 and January 28. The total cost is \$212.45 with our member discount.

ROLL CALL VOTE

TRUSTEE	MOTION	YES	NO	ABSTAIN	ABSENT
John Berger		X			
Lauren Calmas		X			
Amanda Grant		X			
Lisa McIntyre					X
Kelly Pansy		X			
Christine Sheedy		X			
Mark Silberberg	1	X			
Joy Wheeler	2	X			
Dana Wissing		X			

8. Enrollment

Enrollment – November 8, 2021

Grade	Current
K	22
1	22
2	22
3	22
4	22
5	23
6	22
7	22
8	22
9	26
10	25
11	26
12	21
Total	297

9. School Calendar Reminder

Thursday, January 20 – HCS Lottery 10 a.m.

Thursday, February 10 – Professional Development 1:00 p.m. dismissal for students. Movie day is available.

Tuesday, February 15 – Board of Trustees Meeting at 7 p.m.
Monday-Friday, February 21-25 – HCS will be closed for the February break.

10. **K-12 Report**

Student Ambassadors worked with students in grades K, 1, 3, and 4 to create cards thanking our first responders in Hoboken.

Roboken, the Robotics Club, held a demonstration and interactive challenge activity to recruit new students to the club. Upper School students planned, organized and led the event, assisted by Middle School members of the club.

11. **Lower/Middle School Report**

The kindergarten class hosted an “alphabet fashion show” before winter break to show all they’ve learned about letters and sounds.

The fifth-grade class celebrated winter break by turning their classroom into a cave. The class has been studying early humans and had the chance to become cave painters and create their own art to put on display.

Eighth graders formed a class congress and each Senator or Representative was responsible for drafting and sponsoring a bill. They then worked in committee to amend these bills and pass into law with the President's signature.

Lower and Middle School classes have been learning about Dr. Martin Luther King Jr. in advance of Monday’s holiday honoring his birthday. Classes are reading stories about his life and legacy, learning about youth activism and exploring issues of social justice that were held by Dr. King.

12. **Upper School Report**

10th grade English Language Arts Classes wrote and worked with Senior Center at Multi Service Center to deliver cards to Senior Citizens in Hoboken, some of whom have been isolated for over 2 years.

The Hudson River Biology class, which studies the botany and zoology of the Hudson River, is working with the Hudson River Park to experience a virtual Plankton Microscopy Field Trip.

13. **New Business**

Members of the Friends of Hoboken Charter School board of trustees provided an update on activities to promote the school and raise funds for the benefit of the school’s operations.

14. **Public Comments.** There were no comments from the public.

15. **Looking Ahead**

By February 1, 2022	Commissioner makes a determination about HCS renewal or denial of charter
February 5, 2022	Comprehensive Annual Financial Report (CAFR) due to state (likely to be extended)
February X, 2022	Form 990 IRS return to be submitted upon completion of CAFR and after review with board
March 15, 2022	Review of 2023 Budget (first draft)
March 22, 2022	Final Review of 2023 Budget (if required)

16. **Executive Session.** The board went into executive session at 8:50 following a unanimous vote on a motion by Christine Sheedy that was seconded by John Berger.
17. **Return to Open Session.** The board went back into open session at 9:40 following a unanimous vote on a motion by Christine Sheedy that was seconded by John Berger. Upon returning to open session the board voted on the resolution 17.1.

17.1 Resolved, that the Hoboken Charter School Board of Trustees accepts the Chief School Administrator's determination that the Harassment, Intimidation, and Bullying case presented met the definition of the Anti-Bullying Bill of Rights with respect to the conduct of Student ID No. 22028110.

ROLL CALL VOTE

TRUSTEE	MOTION	YES	NO	ABSTAIN	ABSENT
John Berger		X			
Lauren Calmas		X			
Amanda Grant					X
Lisa McIntyre					X
Kelly Pansy		X			
Christine Sheedy	2	X			
Mark Silberberg	1	X			
Joy Wheeler		X			
Dana Wissing					X

18. **Adjournment of Meeting**

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, January 18, 2022.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, January 18, 2022.

ROLL CALL VOTE

TRUSTEE	MOTION	YES	NO	ABSTAIN	ABSENT
John Berger		X			
Lauren Calmas		X			
Amanda Grant					X
Lisa McIntyre					X
Kelly Pansy		X			
Christine Sheedy	2	X			
Mark Silberberg	1	X			
Joy Wheeler		X			
Dana Wissing					X

Certified by Board Secretary: Steve Literati

Date: 2/10/22

Adjournment: 9:44