



BOARD OF TRUSTEES MEETING  
MAY 10, 2022  
6:15 PM

The meeting will be on-site at 713 Washington Street, Hoboken, NJ, starting at 6:15 p.m. and will move immediately into closed session. The meeting will reopen around 7 p.m. for the general agenda.

1. **Call to Order**

2. **Reading of the Open Public Meeting Statement**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions.

In accordance with the requirements of the Sunshine Law, the meeting was announced as an in-person meeting instead of virtual with a time change on April 27, 2022, via notification to City Hall, the City Clerk's Office on Washington Street and *The Hudson Reporter*, *The Bergen Record* and *The Jersey Journal*.

**Roll Call**

TRUSTEE	PRESENT	ABSENT
John Berger		
Lauren Calmas		
Amanda Grant		
Lisa McIntyre		
Kelly Pansy		
Christine Sheedy		
Mark Silberberg		
Joy Wheeler		
Dana Wissing		

Deirdra Grode, Executive Director  
Steve Literati, CFO and Board Secretary and Board Treasurer

3. **Executive Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board of Trustees resolves, that the Board convenes an Executive Session at 6:15 P.M. to discuss matters pertaining to:

- Student Discipline

**BE IT FURTHER RESOLVED**, that it is anticipated that the Executive Session will be for forty-five (45) minutes in duration and that public action may/may not be taken;

**BE IT FURTHER RESOLVED**, that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

**4. Return to Open Session**

**5. Student Matters**

**6. Acceptance of Minutes for April 26, 2022 and May 3, 2022**

Minutes of the previous public special Board meeting held April 26, 2022 and May 3, 2022 are available for review and/or correction and acceptance.

Motion for HCS Board of Trustees to accept the minutes of the Hoboken Board of Trustees Meeting on April 26, 2022 and May 3, 2022.

**ROLL CALL VOTE**

TRUSTEE	MOTION	YES	NO	ABSTAIN	ABSENT
John Berger					
Lauren Calmas					
Amanda Grant					
Lisa McIntyre					
Kelly Pansy					
Christine Sheedy					
Mark Silberberg					
Joy Wheeler					
Dana Wissing					

**7. Public comment/questions on agenda items for the meeting**

A 15-minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3-minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary.

**8. Policy**

8.1 Resolved, that the Board of Trustees approves the HCS Test to Stay Policy.

**9. Personnel**

9.1 Resolved, that the Board of Trustees approves Erick Peralta as interim leave replacement Teacher for the remainder of the 2021-2022 school year effective May 16, 2022.

9.2 Resolved, that the Board of Trustees approves the recommendation of the Chief School Administrator and Finance Committee and authorizes and approves offering contracts to the following instructional and non-instructional employees for the 2022-2023 academic year:

Last Name	First Name
Ajamian	Anne
Ballman	Anne
Bollhardt	Antonia
Bollhardt	Kenneth
Chaykin	Zoe
Courtney	Madeline
David	Giselle

<b>Last Name</b>	<b>First Name</b>
Davidson	Paige
Diaz-Ortiz	Maria
Fisher	Melissa
Flynn	Kevin
Gavarny	Sean
Girgis	Gigi
Grode	Deirdra
Katz	Amelia
Keeler	Brett
Koffi-Ziter	Derek
Kulp	Brittany
Kunkel	Christopher
Kutchma	Marc
Lingechetty-Isom	Padma
Literati	Steve
Lyons	Dari
Malik	Salma
Mediavilla	Hennessey
Messenger	Matthew
Nunez	Maria
Palma	Elizabeth
Perez	Tomasina
Persico	Matthew
Polak	Samantha
Procaccini	Shaun
Roth	Alyssa
Salerno	Courtney
Scheibe	Debra
Stires	Beatty
Tarangelo	Jennifer
Thiede	Amanda
Touri	Sophia
Ventura	Juan
Weintraub	Joanna
Wernikowski	Jenna
Zisa	James

#### ROLL CALL VOTE

TRUSTEE	MOTION	YES	NO	ABSTAIN	ABSENT
John Berger					
Lauren Calmas					
Amanda Grant					
Lisa McIntyre					
Kelly Pansy					
Christine Sheedy					
Mark Silberberg					
Joy Wheeler					
Dana Wissing					

## 10. Finance

- 10.1 Resolved, that the Board of Trustees approves the renewal contract for Giant Steps for substance abuse testing.
- 10.2 Resolved, that the Board of Trustees approves the renewal contract for Colette Robinson, Doctor of Physical Therapy, LLC.
- 10.3 Resolved, that the Board of Trustees approves the renewal contract for Audra Rose, Occupational Therapy.
- 10.4 Resolved, that the Board of Trustees approves the renewal contract for D. W. Putt, Educational Services.
- 10.5 Resolved, that the Board of Trustees approves the renewal contract for Bedford Psychological Services, PC.
- 10.6 Resolved, that the Board of Trustees approves the renewal contract Preferred Home Health Care and Nursing Services.
- 10.7 Resolved, that the Board of Trustees approves the renewal contract Prompt MD for school physician services.
- 10.8 Resolved, that the Board of Trustees approves the renewal contract for Batia Zumwalt for behaviorist services.
- 10.9 Resolved, that the Board of Trustees approved the Board Secretary and Treasurer's Reports for April 2022, as per the attached; and pursuant to N.J.A.C. 6A:23-2.11(a), the Hoboken Charter School Board of Trustees secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 30, 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year. (Attached schedules.)
- 10.10 Resolved, that the Board of Trustees approves the bills list from April 12, 2022, to May 6, 2022. (Attached schedule.)
- 10.11 Resolved, that the Board of Trustees approves the approves the following payrolls:

Date	Amount
April 15, 2022	\$156,382.79
April 30, 2022	\$151,978.01

### ROLL CALL VOTE

TRUSTEE	MOTION	YES	NO	ABSTAIN	ABSENT
John Berger					
Lauren Calmas					
Amanda Grant					
Lisa McIntyre					
Kelly Pansy					
Christine Sheedy					
Mark Silberberg					
Joy Wheeler					
Dana Wissing					

## 11. Enrollment

Enrollment as of May 10, 2022

Grade	Current
K	22
1	22
2	22
3	22
4	22
5	23
6	21
7	22
8	22
9	26
10	25
11	26
12	21
Total	296

## 12. School Calendar Reminder

Thursday, May 12 – Professional Development 1:00 p.m. dismissal for students. Movie day is available.

Friday, May 27 – 1:00 dismissal – After school activities are not available.

Monday, May 30 – School is closed for Memorial Day

Thursday, June 2 – Professional Development 1:00 p.m. dismissal for students. Movie day is available.

Thursday, June 2 – Senior Prom time TBA

Tuesday, June 7 – K-8 Summer Gathering

Thursday, June 9 – K-8 Field Day

Wednesday, June 16 – Senior Night 5:00 p.m.

Friday – Monday, June 17-21 – 1:00 p.m. dismissal for students only.

Tuesday, June 21 – Last day of school.

Tuesday, June 21 – 8<sup>th</sup> Grade Commencement at 2:00 p.m.

Tuesday, June 21 – 12<sup>th</sup> Grade Graduation at 4:00 p.m.

Tuesday, June 21 – Board of Trustees Meeting at 7:00 p.m.

## 13. K-12 Report

Sara Wicht of Wicht Consulting has continued to work with teachers in K-4 and 5-12 teams around grounding all instruction with a DEI framework. Sessions have been cross-divisional and academic discipline oriented.

Executive Director Deirdra Grode applied for the Building Hope Impact Student Empowerment Grant for up to 20k to support mission-aligned work next year. Strategic goals guided the application process and the semi-finalists will be announced this week.

K-12 teachers engaged in a staff-wide share of three mission-aligned experiences that were particularly impactful this school year. This annual learning experience is valuable in supporting the further development of mission-aligned class and schoolwide programming.

## 14. Lower/Middle School Report

HCS had a few middle schoolers compete in the state Technology Student Association Conference competitions again this year. There was a virtual awards ceremony yesterday where we learned we have

four First Place finishes. TSA offers a variety of competitions. HCS had a small but dedicated group enter a few of them virtually. Here are the winners:

- Theo Platt and Noah Virgona won first place in Video Game Design - They created a rather complicated game in Scratch with many levels.
- Alison Chavez won first place in Website Design - The challenge was to create a website for a cultural event. She coded this site herself using HTML, not a website builder.
- Spencer Neissen won first place for Data Science and Analytics in which he analyzed trends in Quantum Computing, Biometrics, and Cyber Security.
- Mia Noy, Christine Johansen and Sophie Pitino won first place for their Community Service Video. In the video they documented their work organizing and executing a fundraiser for the charity EarthJustice.

Congrats to all winners and their advisor, Mr. Kunkel!

Over the weekend of April 30, Middle School and Upper School students worked together at the Riverview Community Garden and had a hands-on experience in composting, organic gardening and beekeeping. They tasted fresh honey and saw a rare bee swarm of 4,000 bees searching for a new hive.

On Monday, May 2, the kindergarten class went to the Turtleback Zoo.

On Wednesday, May 4, the sixth-grade class went to Chelsea Piers for a team building activity. This work has been a continuation of class culture and climate work over the last several months that has included:

- Individual counseling with Ms. Curtin
- Peer mentoring
- Weekly sessions with Ms. Batia, the school behaviorist, focusing on things such as: taking accountability, respect for other, accurate reporting, coping strategies, being an upstander, advocating for oneself, etc.
- Increased supervision/monitoring during unstructured times (lunch/recess, PE)
- Staff training to increase reporting
- Teambuilding activities to build relationships with Middle School staff
- On Thursday, May 11, we will be hosting a sixth-grade picnic with students and their parents/guardians at Stevens Park. The event will be led by Ms. Batia.

Also on Wednesday, May 4, the fourth-grade class shared their Revolutionary War informational texts.

On Thursday, May 5, the third grade hosted their Wax Museum, in which all students researched a famous person who worked to create positive change in the world.

## **15. Upper School Report**

The Urban Gardening elective worked with an 8<sup>th</sup> grade parent to plant the backyard courtyard. She shared information with them about pollinators, urban hot zones, and proper planting techniques.

Seniors have gained citizenship skills as they prepare for post-secondary life, they engaged in a voter registration activity as well as CPR and AED training.

Through May, our 9<sup>th</sup> graders will be engaged in NJSLA state testing for English Language Arts and Math while Juniors will take the NJSLA for Science.

**16. Public Comments**

**17. Looking Ahead**

May 10, 2022	NJ Department of Agriculture administrative review due to state.
August 1, 2022	Approval of School Annual Report, to be distributed in advance of board meeting.

**18. Executive Session**

**19. Return to Open Session**

**20. Adjournment of Meeting**

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, May 10, 2022.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, May 10, 2022.

**ROLL CALL VOTE**

TRUSTEE	MOTION	YES	NO	ABSTAIN	ABSENT
John Berger					
Lauren Calmas					
Amanda Grant					
Lisa McIntyre					
Kelly Pansy					
Christine Sheedy					
Mark Silberberg					
Joy Wheeler					
Dana Wissing					

Certified by Board Secretary:

Date:

Adjournment:



## **Test to Stay Covid Protocol**

### **Purpose**

The purpose of this protocol is to present expectations, procedures, routines, and best practices in an effort to help mitigate COVID-19 within our school through the Test to Stay (TTS) option.

### **Overview**

TTS combines contact tracing and serial testing to allow asymptomatic close contacts who meet the criteria for quarantine and do not test positive for SARS-CoV-2 to continue in-person learning. HCS has obtained its CLIA (Clinical Laboratory Improvement Amendment) certificate of waiver in order to administer, process, and read COVID-19 tests on school grounds.

### **Eligibility Requirements**

The following eligibility requirements to implement TTS to a student/staff member are below:

- Do not have any signs or symptoms of COVID-19.
- Meet the criteria of a close contact of a confirmed COVID-19 case.
- TTS is not applicable to exposures of COVID-positive household members.
- Are able and willing to follow the mandated quarantine and testing protocols with parental consent (if applicable).
- Are not exempt from masking under EO 251.

### **Test To Stay Implementation**

Upon notification of a **student/staff member who is not fully vaccinated or up to date with vaccination has been identified as a close contact of exposure**, the following procedure will be followed:

1. The staff member/student will be quarantined within the school building.
2. Written consent will be obtained to administer TTS.
3. With consent from the appropriate party or guardian, our nurse / staff designee will administer the COVID-19 rapid test.
4. The test result duration is about 15 minutes.
  - a. If the test is negative, the student/staff member will resume school for the day and will be instructed to:
    - i. Wear a KN95, KF94, N95, double surgical or surgical over cloth mask when around others, indoors and outdoors, at all times when at school (except for eating/drinking) for the entirety of the TTS program including the 10 full days after their last exposure to someone with COVID-19 even if all test results are negative.
      1. The mask should fit securely over the nose and mouth.
      2. When masks are removed for eating/drinking, it's imperative that students should be at least 6 feet from other students.



- ii. Quarantine according to Health Department protocols when not at school and refrain from extracurricular activities.
    - 1. Exception: Students may participate in school extracurricular activities that take place in a structured (e.g., classroom) indoor or outdoor setting where masking and physical distancing can be strictly adhered to and enforced.
  - iii. Monitor for symptoms daily until 10 days after their last exposure to someone with COVID-19.
  - iv. Comply with the TTS testing protocol.
  - v. Parents will be advised of the testing frequency (typically starting the first day from exposure; every other day up to five days; and if day 5 falls on a weekend, the first day upon return to school)
  - b. If the test is positive, the student/staff member will be sent home, contact tracing will be implemented, and quarantine information will be forwarded.
5. Our nurse will report individual test results electronically to the local health department and to the individual who provided consent.