



A K – 12 SERVICE LEARNING SCHOOL

BOARD OF TRUSTEES MEETING
AUGUST 20, 2019
713 WASHINGTON STREET
HOBOKEN, NJ 07030

Board Minutes

Call to Order

Roll Call

TRUSTEE	PRESENT	ABSENT
John Berger	X	
Lauren Calmas		X
Lisa McIntyre		X
Christine Sheedy	X	
Mark Silberberg	X	

Deirdra Grode, Executive Director/Board Secretary 08/20/2019

Also in attendance: Elizabeth Palma and Joanna Weintraub

Summary Notes

The Board of Trustees approved amendments made to the Comprehensive Equity Plan for the 2019-2022 school years, and they authorized submission of the plan to the NJDOE with a commitment to its full implementation. Additionally, the Board of Trustees approved the NJDOE-recommended Suspected Gang Activity policy. New hires and the July and August financial reports were approved.

Reading of the Open Public Meeting Statement

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions.

In accordance with the requirements of the Sunshine Law, the meeting was announced on June 13, 2019 at City Hall and the City Clerk's Office on Washington Street and by advertisement in the *Hoboken Reporter* and the *Jersey Journal*.

Approve Minutes

Minutes of the previous public Board meetings held July 9, 2019 are available for review and/or correction and approval.

I move that the minutes of the Hoboken Board of Trustees Meeting on July 9, 2019 be approved.

Moved by Mark Silberberg Seconded by Christine Sheedy

Action taken Approved

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
John Berger	X			



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Lauren Calmas				X
Lisa McIntyre				X
Christine Sheedy	X			
Mark Silberberg	X			

Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary.

1. Policy

Moved by Mark Silberberg Seconded by Christine Sheedy

- I. Resolved, that the Board of Trustees authorizes the submission of the Comprehensive Equity Plan for 2019-2022 to the NJDOE and support of full implementation of the plan. Revisions have been made since the June approval.
- II. Resolved, that the Board of Trustees approves the NJDOE – recommended Suspected Gang Activity Policy.

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
John Berger	X			
Lauren Calmas				X
Lisa McIntyre				X
Christine Sheedy	X			
Mark Silberberg	X			

2. Finance

Moved by Mark Silberberg Seconded by Christine Sheedy

- I. Resolved, that the Board of Trustees approved the Board Secretary and Reconciliation Report(s) for June & July 2019, as per the attached; and pursuant to N.J.A.C. 6A:23-2.11(a), the Hoboken Charter School Board of Trustees secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June & July 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- II. Resolved, that the Board of Trustees approves the Budget Transfers for the month of June 2019.
- III. Resolved, that the Board of Trustees approves the bills list from July 10, 2019 to August 20, 2019.



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IV. Resolved, that the Board of Trustees approves the following payrolls:

Date	Amount
July 1, 2019	\$115,368.26
July 16, 2019	\$121,767.54

V. Resolved, that the Board of Trustees approves hiring McIntee Fusaro Del Corral, LLC to conduct the annual audit for the 2018-2019 school year at a fee of \$23,000.

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
John Berger	X			
Lauren Calmas				X
Lisa McIntyre				X
Christine Sheedy	X			
Mark Silberberg	X			

3. Personnel

Moved by Mark Silberberg Seconded by Christine Sheedy

I. Resolved, that the Hoboken Charter School Board of Trustees approves the submission of a NJDOE waiver application (N.J.A.C.6H-9-6 5C) to the County Office for the hiring of school staff and/or substitutes while formal criminal history is processed.

- Zoë Chaykin
- Paige Davidson

II. Resolved, that the Hoboken Charter School Board of Trustees approves the following personnel for the daily assignments as school staff and/or substitutes pending completion of a county sub license and/or criminal background check.

- Zoë Chaykin
- Paige Davidson

III. Resolved, that the Hoboken Charter School Board of Trustees approves the contract for Zoë Chaykin, Teacher, for the 2019-2020 school year.

IV. Resolved, that the Hoboken Charter School Board of Trustees approves the contract for Paige Davidson, Instructional Aide, for the 2019-2020 school year.

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
John Berger	X			



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Lauren Calmas				X
Lisa McIntyre				X
Christine Sheedy	X			
Mark Silberberg	X			

4. Information Items

August 20, 2019

Grade	Current	Grade	Current	Grade	Current
K	22	5	22	9	25
1	22	6	22	10	24
2	22	7	22	11	26
3	22	8	22	12	26
4	22			Total	299

School Calendar Reminder

- August 26, 27, 28, & 29 – Staff Orientation
- September 2 – School closed for Labor Day
- September 3 – First Day of School
- September 12 – Professional Development Day-students will have a 1:00 p.m. dismissal. Movie Day is available for K-8 students.
- September 17 – FoHCS Meeting – 713 Washington Street at 6:00 p.m.
- September 17 - Board Meeting at 713 Washington Street at 7:00 p.m.
- September 23-24 –Camp Mason Trip for grades 5-8
- September 25 – Back to School Night for grades 9-12, 6-8:30 p.m.
- September 26 – Back to School Night for grades K-8, 6-8:30 p.m.
- September 30 – School closed for Rosh Hashanah

Board of Trustees Committee Reports

New Business

Public Comments

Looking Ahead

First read on a proposed Family and Medical Leaves and Benefits Policies in September

Executive Session

Return to Open Session

Adjournment of Meeting

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, August 20, 2019.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, August 20, 2019.



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Moved by Mark Silberberg Seconded by Christine Sheedy

Action taken Adjourned

Certified by Board Secretary _____

Date August 20, 2019 Adjournment 7:49 p.m.

TRUSTEE	YES	NO	ABSTAIN	ABSENT
John Berger	X			
Lauren Calmas				X
Lisa McIntyre				X
Christine Sheedy	X			
Mark Silberberg	X			



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SUSPECTED GANG ACTIVITY

Pupils that initiate, advocate, or promote activities, openly or otherwise, and/or threaten the safety or well-being of others disrupt the school environment and are harmful to the educational process in this school district. Any physical or verbal harassing, intimidating, or bullying conduct by a pupil or group of pupils directed toward any school staff member or any other pupil or group of pupils anywhere on school grounds, at any school related or sponsored activity, on school buses and any other place where pupils are supervised by school district staff will not be tolerated.

In the event the Principal or designee, believe any physical or verbal harassing, intimidating, or bullying conduct was, or is being committed, for the benefit of, at the direction of, or in association with a group of three or more persons, the school staff will investigate further to determine if the conduct was committed by those pupils representing a criminal street gang (hereinafter referred to as a "gang") as defined in N.J.S.A. 2C:44-3.h. If it is determined unacceptable conduct was committed by pupils representing a gang, the Principal or designee will assign appropriate disciplinary action and will notify the parent(s) or legal guardian(s) of the victim and the offender. The Principal or designee will also inform the Chief School Administrator and local law enforcement.

To further ensure the safety and well-being of all pupils in the district and to increase awareness within the school community regarding potential gang activity, pupils are prohibited from wearing on school grounds, at any school related or sponsored activity, on school buses, and any other place where pupils are supervised by school district staff, any type of clothing or accessory that would indicate a pupil has membership in, or affiliation with, any gang associated with criminal activities pursuant to N.J.S.A. 18A:11- 9.

The parent(s) or legal guardian(s) of any pupil identified as being potentially involved in gang-related activities shall be notified by the Principal or designee. A pupil identified as being potentially involved in gang-related activities shall be offered appropriate counseling by school district staff.

School staff members shall be provided in-service training on gangs and gang related conduct and activities including, but not limited to, recruitment procedures; threats/intimidation; clothing; insignia; hand signs; symbols; graffiti; terminology; or other indicia of gang association.

Information regarding gangs shall be shared by school district staff to local law enforcement officials and the school district's administrative staff members will encourage local law enforcement to share gang related information with school officials.

Nothing in this Policy shall supersede or negate any existing New Jersey law or Board Policy regarding pupil discipline and/or the school district's pupil discipline code. This Policy shall be made available to school staff, pupils, and parent(s) or legal guardian(s).

N.J.S.A. 18A:11-9

N.J.S.A. 2C:44-3.h.

New Jersey State Police Street Gang Bureau - Know the Signs: A Guide to Gang Identification