



A K – 12 SERVICE LEARNING SCHOOL

BOARD OF TRUSTEES MEETING
MAY 21, 2019 - 7:00 PM
360 FIRST STREET, 2ND FLOOR
HOBOKEN, NJ 07030

Call to Order

Roll Call

TRUSTEE	PRESENT	ABSENT
Jason Altberger		
John Berger		
Lauren Calmas		
Anthony Felella		
Lisa McIntyre		
Christine Sheedy		
Mark Silberberg		

Deirdra Grode, Executive Director

Morton Marks, Business Administrator/Board Secretary

Reading of the Open Public Meeting Statement

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions.

In accordance with the requirements of the Sunshine Law, the meeting was announced on August 27, 2018 at City Hall and the City Clerk's Office on Washington Street and by advertisement in the *Hoboken Reporter* and the *Jersey Journal*.

Approve Minutes

Minutes of the previous public Board meetings held May 14, 2019 are available for review and/or correction and approval.

I move that the minutes of the Hoboken Board of Trustees Meeting on May 14, 2019 be approved.

Moved by _____ Seconded by _____

Action taken _____

Presentations: Roboken, our FIRST Tech Challenge Robotics team

Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary.



A K – 12 SERVICE LEARNING SCHOOL

1. Policy

- I. Resolved, that the Board of Trustees approves the request to the NJDOE for an amendment to the Hoboken Charter School charter to authorize HCS to provide a 3:1 preference in the school lottery to economically disadvantaged Hoboken-resident students applying to the K-8 program starting with the 2020-2021 school year.

- II. Resolved, that the Board of Trustees approves the NJDOE- mandated Medication Administration Policy.

- III. Resolved, that the Board of Trustees approves the NJDOE- mandated Medical Marijuana Policy.

Motion by: _____ Seconded by: _____

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				
John Berger				
Lauren Calmas				
Anthony Felella				
Lisa McIntyre				
Christine Sheedy				
Mark Silberberg				

2. Finance

Motion by: _____ Seconded by: _____

I. Cash and Fund Balance

Period	Cash Bal	Fund Bal
07.31.18	930,124	843,592
08.31.18	865,009	763,100
09.30.18	970,001	1,004,371
10.31.18	823,753	899,441
11.30.18	723,354	823,162
12.31.18	1,009,841	1,118,781
01.31.19	941,094	988,737
02.28.19	1,223,183	1,022,440
03.31.19	1,205,587	1,034,384
04.30.19	1,456,470	1,243,528

- II. Resolved, that the Board of Trustees approves the renewal contract for Giant Steps.

- III. Resolved, that the Board of Trustees approves the renewal contract for Whole Body Fitness.

- IV. Resolved, that the Board of Trustees approves the renewal contract for Colette Robinson, Doctor of Physical Therapy, LLC.



A K – 12 SERVICE LEARNING SCHOOL

- V. Resolved, that the Board of Trustees approves the renewal contract for D. W. Putt, Educational Services.
- VI. Resolved, that the Board of Trustees approves the renewal contract for Bedford Psychological Services, PC.
- VII. Resolved, that the Board of Trustees approves the renewal contract for Essex Regional Education Services Commission.
- VIII. Resolved, that the Board of Trustees approves the renewal contract for Preferred Home Health Care and Nursing Services.
- IX. Resolved, that the Board of Trustees approves the Board Secretary Report as of April 30, 2019, as received in the monthly financial report as per DOE requirements.
- X. Resolved, that the Board of Trustees approves the Treasurer's Report, as of April 30, 2019, as received in the monthly financial report as per DOE requirements.
- XI. Resolved, that the Board of Trustees approves the Budget Transfers as received in the monthly financial report as per DOE requirements.
- XII. Resolved, that the Board of Trustees approves the bills as received in the monthly financial report as per DOE requirements.
- XIII. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Trustees acknowledges and accepts the certification from the Board Secretary that as of April 30, 2019, this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).
- XIV. Be it resolved, that the Board of Trustees acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending April 30, 2019.
- XV. Further Resolved, the Board of Trustees certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				
John Berger				
Lauren Calmas				
Anthony Felella				
Lisa McIntyre				
Christine Sheedy				
Mark Silberberg				



A K – 12 SERVICE LEARNING SCHOOL

3. Educational Planning

Motion by: _____ Seconded by: _____

- I. Resolved, that the Hoboken Charter School Board of Trustees approves the professional development request for Courtney Salerno, Teacher, to attend the Comprehensive IMSE Orton-Gillingham training that will take place in Tinton Fall, NJ from July 15-19, 2019. The total cost is \$1,175.00.

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				
John Berger				
Lauren Calmas				
Anthony Felella				
Lisa McIntyre				
Christine Sheedy				
Mark Silberberg				

4. Personnel

- I. Resolved, that the Board of Trustees approves the resignation of Courtney Vollmar.
- II. Resolved, that the Hoboken Charter school Board of Trustees approves the submission of a NJDOE waiver application (N.J.A.C.6H-9-6 5C) to the County Office for the hiring of school staff and/or substitutes while formal criminal history is processed.
 - Hennessy Mediavilla
- III. Resolved, that the Hoboken Charter School Board of Trustees approves the following personnel for the daily assignments as school staff and/or substitutes pending completion of a county sub license and/or criminal background check.
 - Hennessy Mediavilla
- IV. Resolved, that the Board of Trustees approves the contract for Hennessy Mediavilla as Teacher for the 2019-2020 school year.
- V. Resolved, that the Board of Trustees approves the contract for Brittany Kulp as Apprentice Teacher for the 2019-2020 school year.
- VI. Resolved, that the Board of Trustees approves the recommendation of the Chief School Administrator and Finance Committee for contracts for the following employees in the areas of instructional and non-instructional positions for the 2019-2020 academic year with a total compensation of \$2,443,312.70.
 - Megan Baird
 - Melisa Black
 - Antonia Bollhardt



A K – 12 SERVICE LEARNING SCHOOL

- Ian Costello
- Heather DeSimone
- Maria Diaz
- Scott Duff
- Kim Edgar
- Melissa Fisher
- Kevin Flynn
- Francesca Fonseca
- Sean Gavarny
- Victoria Gemma
- Gigi Girgis
- Benjamin Gonzalez
- James Gregory
- Deirdra Grode
- Amelia Katz
- Christopher Kunkel
- Marc Kutchma
- Padma Lingechetty
- Jaclyn Mercandetti
- Travis Novack
- Maria Nunez
- Elizabeth Palma
- Elizabeth Pedrick
- Evangelina Pena
- Matthew Persico
- Samantha Polak
- Jhon Restrepo
- Courtney Salerno
- Jessica Santelli
- Ian Smit
- Chloe Sosa-Jarrett
- Beatty Stires
- Danielle Swentzel
- Jennifer Tarangelo
- Amanda Thiede
- Joanna Weintraub
- Jenna Wernikowski

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				
John Berger				
Lauren Calmas				
Anthony Felella				
Lisa McIntyre				



A K – 12 SERVICE LEARNING SCHOOL

Christine Sheedy				
Mark Silberberg				

5. Information Items

May 21, 2019

Grade	Current	Grade	Current	Grade	Current
K	22	5	22	9	23
1	22	6	22	10	26
2	22	7	22	11	25
3	22	8	22	12	26
4	22			Total	298

School Calendar Reminder

- May 24 – 1:00 pm dismissal. No after school activities.
- May 27 – K-12 School closed for Memorial Day.
- June 4 – Summer Gathering (The rain date is June 5th.)
- June 13 – Field Day (The rain date is June 14th.)
- June 17-19 – 1:00 pm dismissal for students
- June 18 – Board Meeting at 713 Washington Street
- June 19 – Last Day of School
- June 19 – 8th Grade Commencement at 2:00 pm
- June 19 – 12th Grade Graduation Ceremony at 4:00 pm

Executive Director Report

Over the past few weeks, HCS students learned about the world water crisis and ways in which they can be agents for positive change. A K-12 Water Walk for H2O for Life raised a grand total of \$9,126.25 specifically to benefit our commitment to the water and sanitation projects at Ikoli Primary School in western Kenya.

On Tuesday, April 30, Upper School students visited the first grade class to read the book, *Fly Away Home* with students as a part of their service project to collect toiletries for the Hoboken Shelter.

On Friday, May 3, Upper School senior Hanene Gomma did a component of her senior project with our fifth and seventh grade girls. The project focused on girls' empowerment and self-esteem.

Lower School/Middle School Report

The second grade class hosted publishing parties to celebrate their end of unit writing projects. The class wrote informational texts about a topic of their choice.

The Middle School had their annual dance on Friday, May 10 at HOPES.

The Girls on the Run club ran their 5K in Sparta, NJ on Saturday, May 11.

On Tuesday, May 14, the sixth graders hosted a speaker with from CASA (Court Appointed Special Advocates) to learn more about their work with children who experience abuse and neglect as a tie-in to their current novel, *The War That Saved My Life*.



A K – 12 SERVICE LEARNING SCHOOL

On Friday, May 17, the Middle School bands (5/6 band, 7/8 band and Jazz Band) performed at the High Notes Music Festival in Allentown, PA. The Middle School then enjoyed the day at Dorney Park.

Several of our Lower and Middle School classes have participated in experiential field trips outside of the classroom:

- The fifth grade went to the Hudson River to observe a fish dissection and fish in the Hudson
- The seventh and eighth grade environmental science elective students went to the Hoboken Cove to find and analyze organisms
- The kindergarten visited Mile Square theater to see *Bunnicula*
- The first and second grade classes visited Carnegie Hall
- The kindergarten and first grade classes went to see *Charlotte's Web*

Middle School science teacher Evangelina Pena was selected to participate in New Jersey School of Conservation Teaching Scholars program this summer through Montclair State University. The program is for middle school teachers and focuses on biodiversity field methods.

Upper School Report

The Upper School is using data to better understand and improve our recruitment planning. A report will be given at the May 21 meeting about our lottery applicants and incoming 9th grade class. The Upper School is also using data to improve our support network for students graduating from Hoboken Charter School. There will be a report on the Class of 2019's post-graduation plans and accomplishments.

Board of Trustees Committee Reports

New Business

Public Comments

Looking Ahead

ESEA award typically comes in May/June

IDEA award typically comes in May/June

Recommendation and vote for food vendor in June

Renewal of commercial insurance plan typically in June

ESEA application typically submitted in June/July

IDEA application typically submitted in June/July

Renewal of PaySchools in June/July

First read on a proposed Family and Medical Leaves and Benefits Policies in July

First read on a proposed Human Resources Handbook in July/August

Annual Report submission by August 1, 2019

Executive Session

Return to Open Session

Adjournment of Meeting

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, May 21, 2019.



A K – 12 SERVICE LEARNING SCHOOL

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, May 21, 2019.

Moved by _____ Seconded by _____

Action taken _____

Certified by Board Secretary _____

Date _____ Adjournment _____