



A K – 12 SERVICE LEARNING SCHOOL

Board Minutes

BOARD OF TRUSTEES MEETING
MARCH 19, 2019 - 7:00 PM
713 WASHINGTON STREET
HOBOKEN, NJ 07030

Call to Order

Roll Call

TRUSTEE	PRESENT	ABSENT
Jason Altberger		X
John Berger	X	
Lauren Calmas	X	
Anthony Felella	X	
Lisa McIntyre	X	
Christine Sheedy		X
Mark Silberberg		X

Deirdra Grode, Executive Director

Morton Marks, Business Administrator/Board Secretary

Also in attendance: Elizabeth Palma, and Joanna Weintraub

Reading of the Open Public Meeting Statement

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions.

In accordance with the requirements of the Sunshine Law, the meeting was announced on August 27, 2018 at City Hall and the City Clerk's Office on Washington Street and by advertisement in the Hoboken Reporter and the Jersey Journal.

Summary Notes from the Meeting

The majority of the meeting was devoted to a first reading and discussion of the 2019-2020 budget. Two sets of documents were presented. One was the original DOE budget and the other was a more detailed spreadsheet referring to the State's budget. The projected revenue is similar to last year's totals. Since enrollment is stable, enrollment funding will become stable. HCS is under the law of Hold Harmless which keeps the revenue stable. If HCS would lose students or gain students, an increase of enrollment funds from a district is met with a decrease in State aid and vice versa. The problem becomes to maintain rising expenses for the future with non-increasing revenue. This coming FY, three key areas of expenses contribute to 80% of the school's costs. The three areas are Payroll, Rent, and Medical Expenses. The budget for the new fiscal year will be the same as last year.

An important note to the 2019-2020 Lottery is that there were twelve Hoboken residents (approximately 50% of the 9th grade class) applying for the ninth grade. With their matriculation in September, the changing district of residence will now move toward Hoboken. This culminates in the continual efforts of the upper school to attract Hoboken residents. This has been a long term goal of the school. Additionally,



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there were eight siblings of current HCS students applying for 9th grade and several HCS 8th graders interested in exploring our upper school for their high school.

Reports from the Executive Director and Principals were given. (See text of reports in the meeting agenda below.)

Prior to adjourning the meeting, the Board went into closed session to hear a report on a HIB investigation and to discuss matters related to finance and reopened to vote on the HIB recommendation.

Approve Minutes

Minutes of the previous public Board meetings held February 26, 2019 are available for review and/or correction and approval.

I move that the minutes of the Hoboken Board of Trustees Meeting on February 26, 2019 be approved.

Moved by _____ Lisa McIntyre _____ Seconded by _____ Anthony Felella _____

Action taken _____ OK _____

<i>TRUSTEE</i>	<i>YES</i>	<i>NO</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Jason Altberger				X
John Berger			X	
Lauren Calmas	X			
Anthony Felella	X			
Lisa McIntyre	X			
Christine Sheedy				X
Mark Silberberg				X

Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary.

1. Policy

First Reading

I. Resolved, that the Board of Trustees approves 2019-2020 budget draft.

2. Finance

Motion by: _____ Anthony Felella _____ Seconded by: _____ Lisa McIntyre _____

I. Cash and Fund Balance

Period	Cash Bal	Fund Bal
07.31.18	930,124	843,592
08.31.18	865,009	763,100
09.30.18	970,001	1,004,371



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10.31.18	823,753	899,441
11.30.18	723,354	823,162
12.31.18	1,009,841	1,118,781
01.31.19	941,094	988,737
02.28.19	1,223,183	1,022,440

- II. Resolved, that the Board of Trustees approves the Board Secretary Report as of February 28, 2019, as received in the monthly financial report as per DOE requirements.
- III. Resolved, that the Board of Trustees approves the Treasurer's Report, as of February 28, 2019, as received in the monthly financial report as per DOE requirements.
- IV. Resolved, that the Board of Trustees approves the Budget Transfers as received in the monthly financial report as per DOE requirements.
- V. Resolved, that the Board of Trustees approves the bills as received in the monthly financial report as per DOE requirements.
- VI. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Trustees acknowledges and accepts the certification from the Board Secretary that as of February 28, 2019, this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).
- VII. Be it resolved, that the Board of Trustees acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending February 28, 2019.
- VIII. Further Resolved, the Board of Trustees certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				X
John Berger	X			
Lauren Calmas	X			
Anthony Felella	X			
Lisa McIntyre	X			
Christine Sheedy				X
Mark Silberberg				X

3. Educational Planning

Motion by: _____Anthony Felella_____ Seconded by: _____John Berger_____



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- I. Resolved, that the Hoboken Charter School Board of Trustees accepts the resignation of Caitlin Medwid, within 60 days from March 6, 2019. The final date is to be determined by the administrator.
- II. Resolved, that the Hoboken Charter School Board of Trustees accepts the resignation of Samantha Glass, within 60 days from March 11, 2019. The final date is to be determined by the administrator.

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				X
John Berger	X			
Lauren Calmas	X			
Anthony Felella	X			
Lisa McIntyre	X			
Christine Sheedy				X
Mark Silberberg				X

4. Information Items

February 26, 2019

Grade	Current	Grade	Current	Grade	Current
K	22	5	22	9	23
1	22	6	22	10	26
2	22	7	22	11	25
3	22	8	22	12	26
4	22			Total	298

2019-2020 lottery held on Thursday, January 10, 2019

<i>Grade</i>	<i>Hoboken Siblings</i>	<i>Out of district siblings</i>	<i>Hoboken Residents</i>	<i>Out of District Residents</i>	<i>Total # applications</i>	<i>Applications received by deadline of 1/3/19. (For comparison with last year's submissions, please see the chart below.)</i>
Kindergarten:	11	0	270	36	317	
Grade 1:	0	0	54	4	58	
Grade 2:	0	0	59	5	64	
Grade 3:	0	2	34	2	38	
Grade 4:	1	0	18	3	22	
Grade 5:	3	1	20	5	29	
Grade 6:	0	0	13	7	20	
Grade 7:	1	0	16	10	27	
Grade 8:	0	0	3	3	6	
Grade 9:	0	8	12	100	120	
Grade 10:	0	0	0	1	1	
Grade 11:	0	0	0	3	3	
Grade 12:	0	0	0	0	0	
TOTALS	16	11	179	179	705	



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<i>Grade</i>	Hoboken Siblings	Out of district siblings	Hoboken Residents	Out of District Residents	Total # applications	2018-2019 lottery applicants
<i>Kindergarten:</i>	6	0	170	27	203	
<i>Grade 1:</i>	1	0	72	12	85	
<i>Grade 2:</i>	1	0	53	4	58	
<i>Grade 3:</i>	1	1	28	8	38	
<i>Grade 4:</i>	3	0	18	4	25	
<i>Grade 5:</i>	1	0	15	4	20	
<i>Grade 6:</i>	1	0	10	5	16	
<i>Grade 7:</i>	0	2	10	3	15	
<i>Grade 8:</i>	1	0	3	1	5	
<i>Grade 9:</i>	1	2	9	68	80	
<i>Grade 10:</i>	0	0	0	3	3	
<i>Grade 11:</i>	0	1	0	2	3	
<i>Grade 12:</i>	0	0	0	1	1	
<i>TOTALS</i>	16	6	388	142	552	

School Calendar Reminder

- March 26 – Board Meeting at 360 First Street at 7:00 pm.
- April 11 – Professional Development Day-students will have a 1:00pm dismissal. Movie Day is available for K-8 students.
- April 16 – Board Meeting at 713 Washington Street at 7:00 pm.
- April 18 – 1:00 pm dismissal. All after school activities are cancelled.
- April 19-26 – Spring Break. Lower, Middle and Upper Schools are closed.
- May 9 – Professional Development Day-students will have a 1:00pm dismissal. Movie Day is available for K-8 students.
- May 21 – Board Meeting at 360 First Street at 7:00 pm.
- May 24 – 1:00 pm dismissal. All after school activities are cancelled.
- May 27 – K-12 School closed for Memorial Day.

Executive Director's Report

The HCS middle / upper school robotics team Roboken advanced to the NJ State Championship based on their performance at their league tournament. They both were on the winning alliance and also won the Motivate



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Award. This judged award celebrates the team that represents the essence of the FIRST Tech Challenge competition through team building, team spirit and displayed enthusiasm. They were nominated for a few awards as well. Roboken then competed in the NJ state championship where they scored second seed in their division which allowed them to be a captain for finals. They made their way through the bracket only losing in division finals. They were just a two spots below advancing to worlds! They had an incredible season! We applaud them and their leader Chris Kunkel for their talent, dedication and hard work.

Lower School/Middle School Report

On Tuesday, February 26, Lower School teachers visited Elysian Charter School. Teachers had the opportunity to observe classes and speak with staff about their instructional program.

On Thursday, February 28, Middle School PBL students hosted a bake sale to support See Spot Rescued in Jersey City.

On Thursday, March 7, teachers from Learning Community Charter School in Jersey City visited Lower and Middle School classrooms as a part of their mentoring program.

The Middle School girls' basketball team capped off an undefeated season on Saturday, March 9 with a first round playoff win. The team will compete for the city championship on Wednesday, March 13 at 6:15 pm at the Multi-Service Center against HoLa.

On Friday, March 15, the Middle School hosted their second trimester Project Based Learning Share session. Students shared the work they completed over the course of the trimester on topics such as wealth inequality, gender equality in video games, cyberbullying and immigration. Lower and Upper school students and parents came to listen to the presentations.

One of our Lower and Middle School classes have participated in experiential field trips outside of the classroom:

- The third and fourth grades visited Lincoln Center

Upper School Report

Based on student interest, we are adding two new extra-curricular teams to our offerings: a boys Volleyball team and a Dance Team.

The Upper School particularly enjoyed two inter-grade activities this month. On February 27th, we observed Pink Shirt Day, a day to acknowledge and support victims of bullying, by visiting the Lower School and working together to write letters in support of victims. On Friday March 15th, the Seniors visited the MS to attend their PBL presentations.

Due to the snow days and the calendar adjustments, Graduation has been moved to June 19th. It remains in the Rue building at 4:00 pm for 12th grade.



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On Wednesday, March 6th, the Upper School celebrated Creative Learning Day. A large group was able to attend the Lion King on Broadway as well as a back stage tour and lunch at the Hard Rock Café. Other students participated in small group Work Times and team building activities. All were reminded of the fun in learning.

Our new College and Career Advisor has begun meeting with Seniors and Juniors. She has a college fair trip planned and SAT school day arranged.

Board of Trustees Committee Reports

New Business

Public Comments

Looking Ahead

Vote on weighted lottery in April
Review of employees up for tenure in April
Employee contract approval in May
ESEA award typically comes in May/June
IDEA award typically comes in May/June
Recommendation and vote for food vendor in June
Renewal of commercial insurance plan typically in June
ESEA application typically submitted in June/July
IDEA application typically submitted in June/July
Renewal of PaySchools in June/July
Annual Report submission by August 1, 2019

Executive Session

⇒ Meeting went into closed session at 8:29pm via motion from Anthony Felella, seconded by John Berger.
Re-opened at 9:05pm via motion from Anthony Felella, seconded by John Berger.

Return to Open Session

- I. Resolved, that the Board of Trustees affirm the decision of the Executive Director relative to HIB case number 91026220.

Moved by _____ Anthony Felella _____ Seconded by _____ John Berger _____



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TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				X
John Berger	X			
Lauren Calmas	X			
Anthony Felella	X			
Lisa McIntyre	X			
Christine Sheedy				X
Mark Silberberg				X

Adjournment of Meeting

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, March 19, 2019.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, March 19, 2019.

Moved by _____ Anthony Felella _____ Seconded by _____ John Berger _____

Action taken _____

Certified by Board Secretary _____

Date _____ 3.19.19 _____ Adjournment _____ 9:06pm _____

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				X
John Berger	X			
Lauren Calmas	X			
Anthony Felella	X			
Lisa McIntyre	X			
Christine Sheedy				X
Mark Silberberg				X