

**Board Minutes**

**J BOARD OF TRUSTEES MEETING
OCTOBER 17, 2017 - 7:00 PM
360 FIRST STREET
HOBOKEN, NJ 07030**

Call to Order**Roll Call Vote**

TRUSTEE	PRESENT	ABSENT
Jason Altberger	✓	
John Berger	✓	
Lauren Calmas	✓	
Anthony Felella	✓	
Lisa McIntyre	✓	
Jose Rivera	✓	
Christine Sheedy		✓
Mark Silberberg	✓	

▶ (was not present at roll call, arrived late – 7:10pm)

Dr. Loretta Bellina, Interim Executive Director

Also present: Chris Sell, Julianne O’Connell, Robert Johansen and Melissa Fisher**Reading of the Open Public Meeting Statement**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions.

In accordance with the requirements of the Sunshine Law, the meeting was announced on June 30, 2017 at City Hall and the City Clerk’s Office on Washington Street and by advertisement in the *Hoboken Reporter* and the *Jersey Journal*.

Approve Minutes

Minutes of the previous public Board meetings held September 19, 2017 are available for review and/or correction and approval.

I move that the minutes of the Hoboken Board of Trustees Meeting on September 19, 2017 be approved.

Moved by____ Lisa McIntyre_____ Seconded by____ Jose Rivera_____

Action taken____ O.K._____

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger	✓			
John Berger	✓			
Lauren Calmas	✓			
Anthony Felella	✓			
Lisa McIntyre	✓			
Jose Rivera	✓			
Christine Sheedy				✓
Mark Silberberg	✓			



A K – 12 SERVICE LEARNING SCHOOL

Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary.

Presentations:

Melissa Fisher – Special Services

Ms. Fisher presented a thorough review of the special education regulations, services available, comparison to other schools and staffing at HCS.

A. Policy

Motion by: _____ Seconded by: _____

I. Resolved, that the Board of Trustees approves the ...

Roll Call Vote

<i>TRUSTEE</i>	<i>YES</i>	<i>NO</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Jason Altberger				
John Berger				
Lauren Calmas				
Anthony Felella				
Lisa McIntyre				
Jose Rivera				
Christine Sheedy				
Mark Silberberg				

B. Educational Planning

Motion by: _____ Seconded by: _____

I. Resolved, that the Board of Trustees approves the ...

Roll Call Vote

<i>TRUSTEE</i>	<i>YES</i>	<i>NO</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Jason Altberger				
John Berger				
Lauren Calmas				
Anthony Felella				
Lisa McIntyre				
Jose Rivera				
Christine Sheedy				
Mark Silberberg				

C. Personnel



A K – 12 SERVICE LEARNING SCHOOL

Motion by: _____ **Seconded by:** _____

- I. Resolved, that the Board of Trustees approves ...

Roll Call Vote

<i>TRUSTEE</i>	<i>YES</i>	<i>NO</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Jason Altberger				
John Berger				
Lauren Calmas				
Anthony Felella				
Lisa McIntyre				
Jose Rivera				
Christine Sheedy				
Mark Silberberg				

D. Finance

Motion by: _____ **Lisa McIntyre** _____ **Seconded by:** _____ **Anthony Felella** _____

- I. Cash and Fund Balance

Period	Cash Bal	Fund Bal
07.31.17	720,920	812,335
08.31.17	618,023	789,589
09.30.17	776,464	1,011,054

- II. Resolved, that the Board of Trustees approves the Board Secretary Report as of September 30, 2017 as received and as per DOE requirements. See attached file at the end of the minutes.
- III. Resolved, that the Board of Trustees approves the Treasurer's Report, as of September 30, 2017, as listed below in the minutes, and as per DOE requirements.
- IV. Resolved, that the Board of Trustees approves the Budget Transfers as listed below in the minutes, and as per DOE requirements.
- V. Resolved, that the Board of Trustees approves the bills as listed below in the minutes, and as per DOE requirements.
- VI. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Trustees acknowledges and accepts the certification from the Board Secretary that as of September 30, 2017, this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).
- VII. Be it resolved, that the Board of Trustees acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending September 30, 2017.



A K – 12 SERVICE LEARNING SCHOOL

- VIII. Further Resolved, the Board of Trustees certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger	✓			
John Berger	✓			
Lauren Calmas	✓			
Anthony Felella	✓			
Lisa McIntyre	✓			
Jose Rivera	✓			
Christine Sheedy	✓			
Mark Silberberg	✓			

E. Information Items

Enrollment as of October 17, 2017

Grade	Current	Grade	Current	Grade	Current
<i>K</i>	22	<i>5</i>	22	<i>9</i>	26
<i>1</i>	22	<i>6</i>	22	<i>10</i>	24
<i>2</i>	22	<i>7</i>	22	<i>11</i>	25
<i>3</i>	22	<i>8</i>	22	<i>12</i>	25
<i>4</i>	22			<i>Total</i>	298

School Calendar Reminder

- October 26 – K-8 Open House 6-7:00 p.m.
- November 9-10 – Schools Closed for NJEA Convention
- November 15 – US Report Card Night/Conference 6-8 p.m.
- November 16 – Professional development day – 1:00pm dismissal for students – Movie Day is available.
- November 16 – K-8 Open House 6-7:00 p.m.
- November 21 – Board Meeting at 7:00 PM at 713 Washington Street
- November 22 – 1:00 p.m. prompt dismissal – All after school activities are cancelled.
- November 23-24 – Thanksgiving Day Break
- December 7 – All after school activities are cancelled
- December 13 – US Open House 6-8 p.m.
- December 14 – Professional development day – 1:00pm dismissal for students – Movie Day is available.
- December 14 – K-8 Holiday Concert
- December 19 – Board Meeting at 7:00 PM at 360 First Street
- December 22 – 1:00 p.m. prompt dismissal – All after school activities are cancelled.
- December 25-January 1 – Schools are closed for Winter Break

Executive Director's Report



A K – 12 SERVICE LEARNING SCHOOL

- Discussion of automated lunch program
- Update on 124
- Visit from Health Inspector

Upper School Report

On October 11th, the HCS-Upper School 9th, 10th, and 11th graders took the PSAT exam. Results will be made available in the spring.

On October 12th, the HCS-Upper School hosted its fall Open House. This Open House provided us with an opportunity to meet with prospective families and discuss how our Upper School can best meet their child's academic, social, and emotional needs.

On September 27th, the Upper School hosted its annual "Back-to-School" night. This evening was well attended and provided parents with an opportunity to meet their child's teachers and here about the educational programming that the Upper School has to offer.

On September 27th, Ms. Ryan (HCS School Counselor) hosted a Financial Aid night for our Upper School parents. Ms. Ryan had a representative from the Higher Education Student Assistance Authority (HESAA) come to discuss financial aid options and the application process. In addition to the Financial Aid night, Ms. Ryan has met with all of the seniors and their parents to touch base and assist with college/career planning.

In recognition of "Indigenous People's Day", the Upper School staff has designed many meaningful learning experiences centered on changing the practice of celebrating Christopher Columbus to a practice of celebrating indigenous peoples' presence, endurance and accomplishments.

In recognition of the "Week of Respect", Ms. Heather DeSimone and the Upper School's advisory groups completed a "respect" banner. Each advisory group received one or two large bubble letters, which spelled out "HCS Respects!" when put together. Each student wrote at least one example of what respect means to them in the bubble letter. The banner is displayed in our student lounge area at the Upper School. The week culminated with a "gallery walk" around the school in which both students and staff could see student artwork and poems centered on the themes of respect and anti-bullying.

During the month of September, the Upper School's service learning club, GenerationOn, had been collecting donations (food, toiletries, clothing, etc.) to assist families and individuals in Puerto Rico who were affected by Hurricane Maria. Our students have been working with Ms. Ida Cruz, who is running the drive at the Hoboken Multi-Service Center. Mr. Persico, Ms. Diaz, and the eighth-grade students have been assisting the Upper School with the sorting and packing of the donated items.

Lower School/Middle School Administrative Reports

On Thursday, October 5 several members of the HCS Middle School Girls Who Code (GWC) club attended a program, "Solve For XX: A Celebration of Women in Mathematics" at the Museum of Mathematics in New York City. At the event, students heard a presentation from Anousheh Ansari, the first civilian woman in space. Students not only got hear her incredible life story, but meet her as well.



A K – 12 SERVICE LEARNING SCHOOL

Tuesday, October 10 brought together much of the academic exploration our K-12 students have been engaged with over the course of the first month of school, as we hosted two assemblies (one for Lower School and one for Middle/Upper School) in celebration of Indigenous People's Day. Irka Mateo, a Tiano descendent put on a performance for both groups. Leading up to this celebration, our Lower School classes focused on learning more about several indigenous tribes. In fourth grade, students connected this to much of their work with the Lenape tribe and our mission of social justice by writing persuasive letters to the Bureau of Indian Affairs explaining why the Lenape deserve to be granted status as a tribe. In Middle School, students explored the idea of discovery and examined the importance of learning history from multiple perspectives. In seventh grade, students focused on the ides multiple perspectives, with students writing "two-voiced poems" - one from the perspective of Native Americans and one from the perspective of the Europeans.

Lower and Middle School students have been focusing on doing their part for the environment. Our second and third grade students have been raising awareness around recycling. They have been labeling recycling bins and garbage cans and visiting each homeroom to review what materials can and cannot be recycled. Additionally, the seventh grade have begun a composting initiative through science class with Ms. Mitchell.

One of our Lower and Middle School classes participated in experiential field trips outside of the classroom:

- Kindergarten visited a farm to learn about the life cycle of a pumpkin

Student Suspensions

Board of Trustees Committee Reports

- Monthly updates on state and local reports

New Business

Public Comments

- FOHCS – discussed fundraisers and recruiting members

Executive Session

- Matters related to personnel
- Executive matters

Moved by _____ Lisa McIntyre _____ Seconded by _____ Anthony Felella _____

Action taken _____ Yes _____

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger	✓			
John Berger	✓			
Lauren Calmas	✓			
Anthony Felella	✓			
Lisa McIntyre	✓			
Jose Rivera	✓			
Christine Sheedy	✓			



A K – 12 SERVICE LEARNING SCHOOL

Mark Silberberg	✓			
-----------------	---	--	--	--

F. Adjournment of Meeting

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, October 17, 2017.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, October 17, 2017.

Moved by _____ *Lisa McIntyre* _____ *Seconded by* _____ *Anthony Felella* _____

Action taken _____ *Yes* _____

Roll Call Vote

<i>TRUSTEE</i>	<i>YES</i>	<i>NO</i>	<i>ABSTAIN</i>	<i>ABSENT</i>
Jason Altberger	✓			
John Berger	✓			
Lauren Calmas	✓			
Anthony Felella	✓			
Lisa McIntyre	✓			
Jose Rivera	✓			
Christine Sheedy	✓			
Mark Silberberg	✓			

Certified by Board Secretary _____

Date _____ *10 / 17 / 2017* _____ *Adjournment* _____ *9:00pm* _____