



A K – 12 SERVICE LEARNING SCHOOL

Board Minutes

BOARD OF TRUSTEES MEETING
MAY 14, 2019 - 6:00 PM
713 WASHINGTON STREET
HOBOKEN, NJ 07030

Call to Order

Roll Call

TRUSTEE	PRESENT	ABSENT	
Jason Altberger		X	
John Berger	X		Left at 6:56 pm
Lauren Calmas	X		
Anthony Felella	X		
Lisa McIntyre	X		
Christine Sheedy	X		
Mark Silberberg	X		

Deirdra Grode, Executive Director

Morton Marks, Business Administrator/Board Secretary

Also in attendance: Bruce Padula, Maria Diaz, Julianne O'Connell, Sivan Noy, Diana Faricelli, Raina Fernandes and Katherine Hahn

Reading of the Open Public Meeting Statement

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions.

In accordance with the requirements of the Sunshine Law, this meeting information was shared with City Hall and the City Clerk's Office on Washington Street and *Hoboken Reporter* and *Jersey Journal* on May 6, 2019.

Summary Notes from the Meeting

Upon the start of the meeting, a teacher commented on the tenure process and requested consideration for a salary increase corresponding with tenure as an acknowledgement of this accomplishment. In other comments, the teacher expressed her enthusiasm for the shared campus in 2020-2021 and is excited to see the collaborative work across schools and the benefits the students will gain from a shared campus.

Tony Felella of the Finance Committee shared that the cash and fund balances are higher than usual and there appears to be a potential for a greater surplus. Certain departments have not had as many expenses as budgeted leaving the possibility of additional money which can be used for upcoming priorities. The new medical plan has been in effect starting January of 2019. There have been cost savings but the plan has been only in effect for four months and ongoing savings will be assessed. The actual run rate needs to be established for better predictability but there is initial savings of \$10,000 a month in the difference of premiums.



A K – 12 SERVICE LEARNING SCHOOL

Deirdra Grode, Executive Director, shared strategic work that occurred this year around the focus areas of mission, community, value proposition and communication. A Mission and Integration Team composed of K-12 teachers, staff and administrators has been reviewing anonymous data collected throughout the school year from students, families and faculty/staff via interview and surveys to inform future planning work.

The Board conducted a first reading of two NJDOE-mandated policies: Medical Marijuana and a revised Medication Administration Policy. The board also conducted a first read of a proposed amendment to the HCS charter to provide a 3:1 preference in the school lottery to economically disadvantaged Hoboken-resident students applying to the K-8 program starting with the 2020-2021 school year. A few parents expressed their concerns with fairness around a weighted lottery. The Board, administration and parents engaged in a discussion around the matter with the Executive Director and Board referencing statistics and NJ administrative code which states that charter schools shall "to the maximum extent practicable, seek the enrollment of a cross section of the community's school age population including racial and academic factors. A charter school may seek approval from the Commissioner to establish a weighted lottery that favors educationally disadvantaged students, including but not limited to, students who are economically disadvantaged, students with disabilities, migrant students, limited English proficient students, neglected or delinquent students, or homeless students, in an effort to better represent a cross section of the community's school-age population." Additionally addressed was the School's belief that this amendment is mission-aligned.

Another parent asked the Board for clarification between the roles and responsibilities of the Friends of HCS and Board of Trustees and requested more information on the school budget and school financing. The Board discussed finding an opportunity to present such information at a Friends meeting.

Prior to adjourning the meeting, the Board and Deirdra Grode went into closed session as part of the annual review process of the Executive Director.

Approve Minutes

Minutes of the previous public Board meetings held April 16, 2019 are available for review and/or correction and approval.

I move that the minutes of the Hoboken Board of Trustees Meeting on April 16, 2019 be approved.

Moved by Lisa McIntyre Seconded by Mark Silberberg
Action taken OK

Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary.

Executive Session

⇒ Meeting went into closed session at 6:15 pm via motion from Lisa McIntyre, seconded by Anthony Felella. The meeting re-opened at 6:47 pm via motion from Lisa McIntyre, seconded by Anthony Felella.

Returned to Open Session



A K – 12 SERVICE LEARNING SCHOOL

1. Policy

FIRST READ

- I. Resolved, that the Board of Trustees will conduct a first reading of the request to the NJDOE for an amendment to the Hoboken Charter School charter to authorize HCS to provide a 3:1 preference in the school lottery to economically disadvantaged Hoboken-resident students applying to the K-8 program starting with the 2020-2021 school year.
- II. Resolved, that the Board of Trustees will conduct a first reading of the NJDOE- mandated Medication Administration Policy.
- III. Resolved, that the Board of Trustees will conduct a first reading of the NJDOE- mandated Medical Marijuana Policy.

Motion by: Mark Silberberg Seconded by: Lisa McIntyre

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				X
John Berger				X
Lauren Calmas	X			
Anthony Felella	X			
Lisa McIntyre	X			
Christine Sheedy	X			
Mark Silberberg	X			

2. Information Items

May 14, 2019

Grade	Current	Grade	Current	Grade	Current
K	22	5	22	9	23
1	22	6	22	10	26
2	22	7	22	11	25
3	22	8	22	12	26
4	22			Total	298

3. Personnel

- I. Resolved, that the Board of Trustees approves the recommendation of the Chief School Administrator and Finance Committee and authorizes and approves offering contracts to the following instructional and non-instructional employees for the 2019-2020 academic year:

- Megan Baird
- Melisa Black
- Antonia Bollhardt



A K – 12 SERVICE LEARNING SCHOOL

- Ian Costello
- Heather DeSimone
- Maria Diaz
- Scott Duff
- Kim Edgar
- Melissa Fisher
- Kevin Flynn
- Francesca Fonseca
- Sean Gavarny
- Victoria Gemma
- Gigi Girgis
- Benjamin Gonzalez
- James Gregory
- Deirdra Grode
- Amelia Katz
- Brittany Kulp
- Christopher Kunkel
- Marc Kutchma
- Padma Lingechetty
- Jaclyn Mercandetti
- Travis Novack
- Maria Nunez
- Elizabeth Palma
- Elizabeth Pedrick
- Evangelina Pena
- Matthew Persico
- Samantha Polak
- Jhon Restrepo
- Courtney Salerno
- Jessica Santelli
- Ian Smit
- Chloe Sosa-Jarrett
- Beatty Stires
- Danielle Swentzel
- Jennifer Tarangelo
- Amanda Thiede
- Courtney Vollmar
- Joanna Weintraub
- Jenna Wernikowski

II. Resolved, that the Board of Trustees accepts the resignation of Lynda Marecic.

Motion by: Lisa McIntyre Seconded by: Mark Silberberg

Roll Call Vote



A K – 12 SERVICE LEARNING SCHOOL

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				X
John Berger				X
Lauren Calmas	X			
Anthony Felella	X			
Lisa McIntyre	X			
Christine Sheedy			X	
Mark Silberberg	X			

- III. Resolution approving a separation agreement with employee number 00019
 WHEREAS, Hoboken Charter School and Employee Number 00019 (collectively referred to as the “Parties”) wish to end the employment relationship between them; and
 WHEREAS, the Parties wish to memorialize those terms in an agreement.
 NOW, THEREFORE, BE IT RESOLVED by the Hoboken Charter School Board of Trustees that the Board accepts the retirement/resignation of Employee Number 00019 and authorizes and directs the Board President to execute the agreement on behalf of the School.

Motion by: Lisa McIntyre Seconded by: Mark Silberberg

Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				X
John Berger				X
Lauren Calmas	X			
Anthony Felella	X			
Lisa McIntyre	X			
Christine Sheedy	X			
Mark Silberberg	X			

School Calendar Reminder

- May 21 – Senior Project Night at 360 First Street at 5:00 pm.
- May 21 – Board Meeting at 360 First Street at 7:00 pm.
- May 24 – 1:00 pm dismissal. No after school activities.
- May 27 – K-12 School closed for Memorial Day.
- June 4 – Summer Gathering (The rain date is June 5th.)
- June 13 – Field Day (The rain date is June 14th.)
- June 17-19 – 1:00 pm dismissal for students
- June 18 – Board Meeting at 713 Washington Street
- June 19 – Last Day of School
- June 19 – 8th Grade Commencement at 2:00 pm
- June 19 – 12th Grade Graduation Ceremony at 4:00 pm

Board of Trustees Committee Reports

New Business



A K – 12 SERVICE LEARNING SCHOOL

Public Comments

Looking Ahead

Employee contract approval on May 21st
Vote on the NJDOE-mandated Medication Administration Policy on May 21
Vote on the NJDOE-mandated Medical Marijuana Policy on May 21
Vote on charter amendment regarding weighted lottery on May 21
Approval of Comprehensive Equity Plan for 2019-2020, 2020-2021 and 2021-2022 on May 21
ESEA award typically comes in May/June
IDEA award typically comes in May/June
Recommendation and vote for food vendor in June
Renewal of commercial insurance plan typically in June
ESEA application typically submitted in June/July
IDEA application typically submitted in June/July
Renewal of PaySchools in June/July
First read on a proposed Family and Medical Leaves and Benefits Policies in July
First read on a proposed Human Resources Handbook in July/August
Annual Report submission by August 1, 2019

Executive Session

⇒ Meeting went into closed session at 8:34 pm via motion from Lisa McIntyre, seconded by Christine Sheedy. The meeting re-opened at 9:19 pm via motion from Lisa McIntyre, seconded by Christine Sheedy.

Returned to Open Session

Adjournment of Meeting

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, May 14, 2019.
It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, May 14, 2019.

Moved by Lisa McIntyre Seconded by Christine Sheedy

Action taken OK

Certified by Board Secretary _____

Date May 14, 2019 Adjournment 9:20 pm