



**BOARD OF TRUSTEES MEETING
MARCH 21, 2017 - 7:00 PM**

Opening of Meeting/Opening Statement

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon.

Review of the call for the meeting

This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions. In accordance with the requirements of the Sunshine Law, the meeting was announced on September 20, 2016 at City Hall and the City Clerk’s Office on Washington Street and by advertisement in the *Hoboken Reporter* and the *Jersey Journal*.

Consideration of minutes from the last Board meeting

Minutes of the previous public Board meetings held February 16, 2017 are available for review and/or correction and approval.

I move that the minutes of the Hoboken Board of Trustees Meeting on February 16, 2017 be approved.

Moved by _____ Seconded by _____

Action taken _____

Designation of time, date and location for formal meetings and committees

I move that the Board of Trustees designates that formal Board of Trustees meetings during the 2016-2017 year occur at 7:00pm at 713 Washington Street on the following dates:

- | | |
|----------------------|---------------------|
| ▪ September 13, 2016 | ▪ February 16, 2017 |
| ▪ October 18, 2016 | ▪ March 21, 2017 |
| ▪ November 15, 2016 | ▪ March 28, 2017 |
| ▪ December 20, 2016 | ▪ April 25, 2017 |
| ▪ January 17, 2017 | ▪ May 16, 2017 |
| ▪ February 8, 2017 | ▪ June 20, 2017 |
| ▪ February 13, 2017 | |

The Tuesdays before each meeting are reserved for committee meetings.

Moved by _____ Seconded by _____

Action taken _____

1. Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary.

2. Enrollment as of March 21, 2017

<i>Grade</i>	<i>Current</i>	<i>Grade</i>	<i>Current</i>	<i>Grade</i>	<i>Current</i>
<i>K</i>	22	<i>5</i>	22	<i>9</i>	25
<i>1</i>	22	<i>6</i>	22	<i>10</i>	25
<i>2</i>	22	<i>7</i>	22	<i>11</i>	25
<i>3</i>	22	<i>8</i>	22	<i>12</i>	25
<i>4</i>	22			<i>Total</i>	298

3. School Calendar Reminder

- March 28 – Board Meeting at 713 Washington Street 7pm
- April 13 – 1:00pm dismissal. No afterschool activities.
- April 14-21 – Lower, Middle and Upper Schools are closed for the Spring Break.
- April 25 – Board Meeting at 713 Washington Street 7pm
- April 27 – Staff professional development - 1pm dismissal
 - Movie Day is available for Lower and Middle School students
- May 11 – Staff professional development - 1pm dismissal
 - Movie Day is available for Lower and Middle School students
- May 16 – Board Meeting at 713 Washington Street 7pm
- May 26 – 1:00pm dismissal. No afterschool activities.
- May 29 – Lower, Middle and Upper Schools closed for Memorial Day
- June 6 – Summer Gathering for the Lower and Middle School at Frank Sinatra Park at 6:00pm. The rain date is June 7.
- June 8 – Field Day for the Lower and Middle School at Pier A Park. The rain date is June 9.
- June 8 – Staff professional development - 1pm dismissal – After school activities cancelled
- *June 20, 21, 22 – 1:00pm days for the Lower and Middle School
- *June 21, 22, 23 – 1:00pm days for the Upper School
- *June 22 – Last day of school for the Lower and Middle School
- *June 22 – Graduation for the 8th Grade
- June 20 – Board Meeting at 713 Washington Street 7pm
- *June 23 – Last day of school for the Upper School.
- *June 23 – Graduation for the 12th Grade

*Subject to change. In the event of an unforeseen school closure, the school year will be extended through no later than Friday, June 23, 2017. In the event that more than 3 days are needed to make up for school closures, the spring break will be utilized going backwards from April 21st. The last three days of school are 1:00pm days.

4. Report from K-12 Executive Director

K-12 teachers have been working on plans to ensure that all students K-12 will be receiving instructional experiences that address the identity, diversity, justice and action domains as articulated by Teaching Tolerance via the Southern Poverty Law Center starting in the 2017-2018 school year. Dr. Joshi of Fairleigh Dickinson will be working with our teachers over the next two months to support further development and ultimately implementation.

On Friday, March 3, the Upper School Spanish I class had the opportunity to read to the Kindergarten class Dr. Seuss books en Español. Both grade levels started off by introducing themselves using "Me llamo..." With their prior knowledge of Dr. Seuss books, the Kindergartners were able to answer comprehension questions even though the book was in Spanish. After the upper school students read to the Kindergarten students, the K kids thanked the 9th grade using "Gracias" to which the 9th graders replied with "De nada." Both groups really enjoyed the opportunity to learn and share with one another. Thanks to Ms. Reyes and her class for coming over!

5. Report from Lower and Middle School Administration

Mr. Duff, Ms. Blackman and the third grade wrapped up HCS's tenth annual Water Wings event raising almost \$4,000.00 for H2O for Life to support the building of an above ground pipeline for the Shining Hope Girls Academy via the SHOFCO initiative for the Kibera Settlement in Nairobi, Kenya. The students raised an additional \$50 for BeadforLife, and organization that "creates sustainable opportunities for women to lift their families out of poverty by connecting people worldwide in a circle of exchange that enriches all".

On March 15, Maya Espinel and Lucy Hartigan from the 7th grade presented their coding project "Get the Lead Out" at the Girls Who Code Gala. They were one of just a few students from the NYC area and I believe the only middle schoolers invited for this honor. They did an awesome job!

On Saturday, February 11, HCS fourth grader Agastya Batchu came in 8th place at the 58th Annual Jersey Journal-Hudson County Spelling Bee. Students from all over Hudson County participated and the top 8 received prizes. Congratulations to Agastya!

On Wednesday, March 1, HCS hosted a free workshop titled, "Executive Functioning and How it Impacts Academic Success," for Middle School students and parents. Presenters from the organization, Private Prep, facilitated a discussion and presented activities related to studying, organization, impulse control, planning and other critical skills related to academic success. All attendees were provided resources and tips for further exploration.

On Thursday, March 2, the Lower and Middle Schools recognized Pink Shirt Day in recognition of bullying prevention. The day began in 2007 from two high school students in Nova Scotia who decided to take a stand when a classmate was bullied for wearing a pink shirt. Students and staff were to wear a pink shirt to show that they will not tolerate bullying. Students also decorated t-shirt templates with anti-bullying/kindness slogans that the student government hung around the school.

The HCS Middle School Girls team made it the basketball championship game. They defeated Hoboken Middle School Red in the semifinals 17-15 and lost to Elysian in the finals on Friday, March 3. We are very proud of the team and their accomplishments. The girls were coached by Kevin Flynn and Matt Flannery.

Several of our Lower and Middle School classes have participated in experiential field trips outside of the classroom:

- The Grade 7/8 Math Team attended the TEAMS competition at NJIT
- Grades K and 1 visited the Hoboken Historical Museum

6. Report from Upper School Administration

- On Friday March 3rd, Mr. Mahoney took his senior Economics and AP Economics classrooms on their annual trip to Wall Street. This experience allowed the students to get a first-hand look at some of the things that they have been learning about in the classroom.
- On March 8th, Ms. Ryan accompanied our 10th and 11th grade students to the college fair at Kean University.
- On Monday, March 13th, ten students, accompanied by club sponsors Matt Gregory and Tim Mahoney, attended the 26th annual Model UN at St. Peter's University. The Upper School students in attendance were Moroni Aranda, Gabe Acosta, Rozlin Hall, Rebeca Reyes, Hope Cosme, Kaira Widodo, Justin Lai, Conor Simpson, Hanene Gomma, and Alexandra Reyes. Our students did a fantastic job of embracing the event and getting into the spirit of international diplomacy. Students congregated and discussed global issues such as sustainability, disarmament, human trafficking, and extradition, among other topics. It was up to our students to form alliances and broker deals with other nations, which led to several of our students making new friends as a result. This was a wonderful experience for our students and we look forward to returning next year.
- On March 17th, Mr. Gonzalez and Mr. Kutchma took our 9th, 10th, and 11th grade boys to the “Boys to Men Conference” at Montclair State University. This program is geared toward urban teens and provides a daylong program centered on mentoring and empowering our students.
- The Upper School Seniors, in collaboration with over their community partners, are continuing their senior service learning projects.

7. Report From Business Administrator

02/28/17

Period	Book Cash Bal	Fund Balance
07.31.16	775,532	937,073
08.31.16	793,416	860,983
09.30.16	799,138	865,078
10.31.16	938,264	947,061
11.30.16	782,357	869,163
12.31.16	981,766	1,110,077
01.31.17	850,126	992,107
02.28.17	996,763	1,168,089

8. Questions from Board and Public on Reports: 10 minutes will be allotted for questions related to the Executive Director, Lower and Middle School Principal, Upper School Principal and Business Administrator’s report.



9. Consideration of Motions Related to Instruction:

I. I move that the Board of Trustees approves the submission of a NJDOE waiver application (N.J.A.C.6H-9-6 5C) to the County Office for the hiring of school staff and/or substitutes while formal criminal history is processed.

- *Alicia R. Kears*

Moved by _____ Seconded by _____

Action taken _____

II. I move that the Board of Trustees approves the following personnel for the daily assignments as school staff and/or substitutes pending completion of a county sub license and/or criminal background check.

- *Alicia R. Kears*

Moved by _____ Seconded by _____

Action taken _____

10. Consideration of Motions Related To Board Operations

I. I move that the Board of Trustees the revised Individuals with Disabilities Act/Special Education Policy.

Moved by _____ Seconded by _____

Action taken _____

II. I move that the Board of Trustees the 2017-2018 budget to be submitted to the DOE and as per DOE requirements.

Moved by _____ Seconded by _____

Action taken _____

III. I move that the Board of Trustees approves the Board Secretary Report as of February 28, 2017, as received and as per DOE requirements. See attached file at the end of the minutes.

Moved by _____ Seconded by _____

Action taken _____

IV. I move that the Board of Trustees approves the Treasurer’s Report, as of February 28, 2017, as listed below in the minutes, and as per DOE requirements.

Moved by _____ Seconded by _____

Action taken _____



A K – 12 SERVICE LEARNING SCHOOL

V. *I move that the Board of Trustees approves the Budget Transfers as listed below in the minutes, and as per DOE requirements.*

Moved by _____ Seconded by _____

Action taken _____

VI. *I move that the Board of Trustees approves the bills as listed below in the minutes, and as per DOE requirements.*

Moved by _____ Seconded by _____

Action taken _____

VII. *Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Trustees acknowledges and accepts the certification from the Board Secretary that as of February 28, 2017, this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).*

Moved by _____ Seconded by _____

Action taken _____

VIII. *Be it resolved, that the Board of Trustees acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending February 28, 2017.*

Moved by _____ Seconded by _____

Action taken _____

IX. *Further Resolved, the Board of Trustees certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.*

Moved by _____ Seconded by _____

Action taken _____

11. Student Suspensions

- Four Upper School students have been suspended for 3 days each for infraction #10 of the Code of Student Conduct.

12. Consideration of Motions Related To Board Operations for Discussion

13. Board Committee Reports



14. New Business to come before the Board for Action

15. Executive Session

- Matters related to personnel
- Executive matters

16. Adjournment of Meeting

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, March 21, 2017.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, March 21, 2017.

Moved by _____ *Seconded by* _____

Action taken _____

Certified by Board Secretary _____

Date _____ *Adjournment* _____

