

**Board Minutes****BOARD OF TRUSTEES MEETING  
August 11, 2015 - 7:00 PM****Opening of Meeting/Opening Statement**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon.

**Review of the call for the meeting**

This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions. In accordance with the requirements of the Sunshine Law, the meeting was announced on July 8, 2015 at City Hall and the City Clerk's Office on Washington Street and by advertisement in the Hoboken Reporter and the Jersey Journal.

| Board Member     | Voting | Present | Absent |
|------------------|--------|---------|--------|
| Jason Altberger  | Voting | X       |        |
| John Berger      | Voting |         | X      |
| Lauren Calmas    | Voting | X       |        |
| Anthony Felella  | Voting | X       |        |
| Lisa McIntyre    | Voting |         | X      |
| Jose Rivera      | Voting | X       |        |
| Mark Silberberg  | Voting | X       |        |
| Christine Sheedy | Voting | X       |        |
|                  |        | 6       | 2      |

*Also present: Deirdra Grode, Mollie Small & Morton Marks*

**Consideration of minutes from the last Board meeting**

Minutes of the previous public Board meeting held July 14, 2015 are available for review and/or correction and approval.

*I move that the minutes of the Hoboken Board of Trustees meeting of July 14, 2015 be approved.*

**Moved by: Jason Altberger      Seconded by: Anthony Felella**

**Action taken: See action taken below:**

**A K – 12 SERVICE LEARNING SCHOOL**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting |          |          | <b>X</b> |          |
| Mark Silberberg  | Voting |          |          | <b>X</b> |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>4</b> | <b>0</b> | <b>2</b> | <b>2</b> |

**Designation of time, date and location for formal meetings and committees**

*I move that the public meetings of the Hoboken Charter School Board of Trustees during the 2015-2016 year meet on the 2nd Tuesday of each month at 713 Washington Street, Hoboken, NJ, with an **additional meeting** scheduled for March 15, 2016. The 4th Tuesday of each month will be reserved for Board committee meetings. The times and places of those meetings will be at 7:00pm at the 713 Washington Street location.*

**Moved by:**                **Mark Silberberg**                **Seconded by:**                **Jason Altberger**

**Action taken:**                **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

**LOWER AND MIDDLE SCHOOL**

713 WASHINGTON STREET  
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201.963.0880 (FAX)

**UPPER SCHOOL**

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**1. Public comment/questions on agenda items for the meeting**

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The board may extend the public comment portion by motion if necessary.

**2. Enrollment as of August 11, 2015**

| <i>Grade</i>                | <i>Current</i> | <i>Grade</i>           | <i>Current</i> | <i>Grade</i>            | <i>Current</i> |
|-----------------------------|----------------|------------------------|----------------|-------------------------|----------------|
| <b><i>Kindergarten:</i></b> | 22             | <b><i>Grade 5:</i></b> | 22             | <b><i>Grade 9:</i></b>  | 25             |
| <b><i>Grade 1:</i></b>      | 22             | <b><i>Grade 6:</i></b> | 22             | <b><i>Grade 10:</i></b> | 25             |
| <b><i>Grade 2:</i></b>      | 22             | <b><i>Grade 7:</i></b> | 22             | <b><i>Grade 11:</i></b> | 25             |
| <b><i>Grade 3:</i></b>      | 22             | <b><i>Grade 8:</i></b> | 22             | <b><i>Grade 12:</i></b> | 25             |
| <b><i>Grade 4:</i></b>      | 22             |                        |                | <b><i>Total</i></b>     | 298            |

**3. School Calendar Reminder:**

- July 1 – August 14, 2015 - Summer office hours Mon-Thurs 9-3pm and Fri 9-1pm
- August 24-27, 2015 – Faculty orientation
- August 31, 2015 – First day of school for lower and middle School
- September 2, 2015 – First day of school for upper school
- September 4, 2015 – Lower and middle school - 1:00 pm dismissal for Labor Day
- September 4-7, 2015 – Upper school closed for Labor Day
- September 7, 2015 – Lower and middle school closed for Labor Day
- September 8, 2015 - Board Meeting at 713 Washington Street 7:00pm
- September 10, 2015 - Staff professional development - 1pm dismissal
  - Movie Day is available for lower and middle school students
- September 14, 2015 – K-12 closed for Rosh Hashanah
- September 23, 2015 – K-12 closed for Yom Kippur

**4. Report from K-12 Executive Director**

The lower, middle and upper school programs are gearing up for a new school year. The administration has been working throughout the summer preparing for orientation and new professional development initiatives, scheduling and completing remaining hiring for the 2015-2016 school year. During our summer orientation, K-12 teachers will have an opportunity to meet and listen to Alfie Kohn, internationally-known American author and lecturer who has written texts including:

- *No Contest: The Case Against Competition*
- *Punished by Rewards: The Trouble with Gold Stars, Incentive Plans, A's, Praise, and Other Bribes*
- *Beyond Discipline: From Compliance to Community*
- *What To Look For In A Classroom... And Other Essays*



- *The Schools Our Children Deserve: Moving Beyond Traditional Classrooms and "Tougher Standards"*
- *What Does It Mean To Be Well Educated? And More Essays on Standards, Grading, and Other Follies* (Beacon Press, 2004)
- *Feel Bad Education: And Other Contrarian Essays on Children and Schooling*
- *Schooling Beyond Measure...And Other Unorthodox Essays About Education*

This experience hosted by the Jersey City and Hoboken Charter Schools Alliance will be held at St. Peter's University and will afford an opportunity for our teachers to network across charter schools.

## **5. Report From Business Administrator**

### **Financial Notes**

7/31/15

| Period   | Book Cash Bal | Fund Balance |
|----------|---------------|--------------|
| 07.31.15 | 761,500       | 752,407      |

The month of July shows the beginning of the new FY. District revenue is less in the summer and due to the change in enrollment as of June 30, HCS lost over \$80,000 from Hoboken.

They specifically reduced the July payment to HCS instead of billing this difference. Part of the make- up of this revenue will come under Hold Harmless in September. Overall, the ending cash from last year was more than sufficient for the current summer expenses and the temporarily reduced revenue.

## **6. Questions from Board and Public on Reports: 10 minutes will be allotted for questions related to the Executive Director, Lower and Middle School Principal, Upper School Principal and Business Administrator's report.**

## **7. Consideration of Motions Related to Instruction:**

1. *I move that the board approves the submission of a NJDOE waiver application (N.J.A.C.6H-9-6 5C) to the County Office for the hiring of school staff and/or substitutes while formal criminal history is processed.*

➤ *James Baker*

**Moved by:** *Mark Silberberg*      **Seconded by:** *Jose Rivera*

**Action taken:** *Unanimous*

**A K – 12 SERVICE LEARNING SCHOOL**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

2. *I move that the Board approves the following personnel for the daily assignments as school staff and/or substitutes pending completion of a county sub license and/or criminal background check.*  
➤ *James Baker*

**Moved by:** **Mark Silberberg** **Seconded by:** **Jose Rivera**

**Action taken:** **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

3. *I move that the Board approves the contract for James Baker as Interim Executive Director/Principal K-8 for the duration of the current Executive Director’s maternity leave as well as seven additional “shadow days.”*

➤ *James Baker*

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**A K – 12 SERVICE LEARNING SCHOOL****Moved by:**            **Mark Silberberg**            **Seconded by:**            **Jose Rivera****Action taken:**            **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

4. *I move that the Board approve Margo Hohn as part time nurse K-12 for the 2015-2016 academic year.*

➤ *Margo Hohn***Moved by:**            **Mark Silberberg**            **Seconded by:**            **Jose Rivera****Action taken:**            **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

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**8. Consideration of Motions Related To Board Operations:**

1. *I move that the Board approves the Board Secretary Report, as of June 30, 2015, as received, and as per DOE requirements. See attached file at the end of the minutes.*

**Moved by:**            **Anthony Felella**            **Seconded by:**            **Jason Altberger**

**Action taken:**            **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

2. *I move that the Board approves the Treasurer's Report, as of June 30, 2015, as listed below in the minutes, and as per DOE requirements.*

**Moved by:**            **Anthony Felella**            **Seconded by:**            **Jason Altberger**

**Action taken:**            **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

3. *I move that the Board approves the Budget Transfers as listed below in the minutes, and as per DOE requirements.*

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**A K – 12 SERVICE LEARNING SCHOOL**

**Moved by:**            **Anthony Felella**            **Seconded by:**            **Jason Altberger**

**Action taken:**            **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

4. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board acknowledges and accepts the certification from the Board Secretary that as of June 30, 2015, this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).

**Moved by:**            **Anthony Felella**            **Seconded by:**            **Jason Altberger**

**Action taken:**            **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

***Acceptance of Reports*****LOWER AND MIDDLE SCHOOL**

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**A K – 12 SERVICE LEARNING SCHOOL**

5. *Resolved, that the Board acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending June 30, 2015.*

**Moved by:**            **Anthony Felella**            **Seconded by:**            **Jason Altberger**

**Action taken:**            **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

***Certification of Reports***

6. *Further Resolved, the Board certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.*

**Moved by:**            **Anthony Felella**            **Seconded by:**            **Jason Altberger**

**Action taken:**            **Unanimous**

| Board Member     | Voting | Yes      | No       | Abstain  | Absent   |
|------------------|--------|----------|----------|----------|----------|
| Jason Altberger  | Voting | <b>X</b> |          |          |          |
| John Berger      | Voting |          |          |          | <b>X</b> |
| Lauren Calmas    | Voting | <b>X</b> |          |          |          |
| Anthony Felella  | Voting | <b>X</b> |          |          |          |
| Lisa McIntyre    | Voting |          |          |          | <b>X</b> |
| Jose Rivera      | Voting | <b>X</b> |          |          |          |
| Mark Silberberg  | Voting | <b>X</b> |          |          |          |
| Christine Sheedy | Voting | <b>X</b> |          |          |          |
|                  |        | <b>6</b> | <b>0</b> | <b>0</b> | <b>2</b> |

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**A K – 12 SERVICE LEARNING SCHOOL**

7. *I move that the Board approves the bills as listed below in the minutes, and as per DOE requirements.*

**Moved by:**            **Anthony Felella**            **Seconded by:**            **Jason Altberger**

**Action taken:**            **Unanimous**

| Board Member     | Voting | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|
| Jason Altberger  | Voting | X   |    |         |        |
| John Berger      | Voting |     |    |         | X      |
| Lauren Calmas    | Voting | X   |    |         |        |
| Anthony Felella  | Voting | X   |    |         |        |
| Lisa McIntyre    | Voting |     |    |         | X      |
| Jose Rivera      | Voting | X   |    |         |        |
| Mark Silberberg  | Voting | X   |    |         |        |
| Christine Sheedy | Voting | X   |    |         |        |
|                  |        | 6   | 0  | 0       | 2      |

***Additional Motion***

8. *I move that the Board designates McIntee, Fusaro, Del Corral, LLC to be engaged to perform the 2014-2015 audit of HCS.*

**Moved by:**            **Anthony Felella**            **Seconded by:**            **Jason Altberger**

**Action taken:**            **Unanimous**

| Board Member     | Voting | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|
| Jason Altberger  | Voting | X   |    |         |        |
| John Berger      | Voting |     |    |         | X      |
| Lauren Calmas    | Voting | X   |    |         |        |
| Anthony Felella  | Voting | X   |    |         |        |
| Lisa McIntyre    | Voting |     |    |         | X      |
| Jose Rivera      | Voting | X   |    |         |        |
| Mark Silberberg  | Voting | X   |    |         |        |
| Christine Sheedy | Voting | X   |    |         |        |
|                  |        | 6   | 0  | 0       | 2      |

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**9. Board Committee Reports:**

- |                         |                  |
|-------------------------|------------------|
| • Finance               | Anthony Felella  |
| • Facilities            | Jason Altberger  |
| • Management            | Mark Silberberg  |
| • Communication         | Lauren Calmas    |
| • Nominating Committee  | Lisa McIntyre    |
| • Legal                 | John Berger      |
| • Governance            | Lauren Calmas    |
| • PA Representative     | Christine Sheedy |
| • Community Outreach    | Lisa McIntyre    |
| • High School Committee | Jose Rivera      |

**10. New Business to come before the Board for action:**

**11. Executive Session**

- Matters related to personnel
- Executive matters

⇒ Meeting went into closed session at 9:06pm via motion from Christine Sheedy , seconded by Jose Rivera. Re-opened at 9:30pm via motion from Christine Sheedy and seconded by Jose Rivera.

**Adjournment of Meeting:**

**Whereas**, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, August 11, 2015.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, August 11, 2015.

**Moved by:** *Christine Sheedy* **Seconded by:** *Jose Rivera*

**Action taken:** *Unanimous*

| Board Member     | Voting | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|
| Jason Altberger  | Voting | X   |    |         |        |
| John Berger      | Voting |     |    |         | X      |
| Lauren Calmas    | Voting | X   |    |         |        |
| Anthony Felella  | Voting | X   |    |         |        |
| Lisa McIntyre    | Voting |     |    |         | X      |
| Jose Rivera      | Voting | X   |    |         |        |
| Mark Silberberg  | Voting | X   |    |         |        |
| Christine Sheedy | Voting | X   |    |         |        |
|                  |        | 6   | 0  | 0       | 2      |

*Certified by Board Secretary* \_\_\_\_\_

*Date* \_\_\_\_\_

*Adjournment* 9:30p.m.