



Designation of time, date & location for formal meetings and committees

I move that the public meetings of the Hoboken Charter School Board of Trustees during the 2014-2015 school year meet on the 2nd Tuesday of each month at 713 Washington Street, Hoboken, NJ, unless otherwise specified. The 4th Tuesday of each month will be reserved for Board committee meetings. The times and places of those meetings will be at 7:00pm at the 713 Washington Street location.

Moved by: Jose Rivera Secoded by: John Berger

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

1. Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The board may extend the public comment portion by motion if necessary.

2. Enrollment as of May 12, 2015

Grade	Current	Grade	Current	Grade	Current
Kindergarten:	22	Grade 5:	22	Grade 9:	25
Grade 1:	22	Grade 6:	22	Grade 10:	25
Grade 2:	22	Grade 7:	22	Grade 11:	25
Grade 3:	22	Grade 8:	22	Grade 12:	13
Grade 4:	22			Total	286

3. School Calendar Reminder:

- Thursday, May 14, 2015 - Staff professional development - 1pm dismissal
 - Movie Day is available for Lower and Middle School Students
- Friday, May 22, 2015 - 1:00pm dismissal ó after school activities are cancelled.
- Monday, May 25, 2015 ó School Closed for Memorial Day.
- Tuesday, June 2, 2015 ó Summer Gathering (Rain date Wednesday, June 3, 2015)
- Tuesday, June 9, 2015 ó Summer Gathering for the Eyes @ 713 Washington Street
- Tuesday, June 9, 2015 - Board of Trustees Meeting ó 7:00pm at 713 Washington Street



A K - 12 SERVICE LEARNING SCHOOL

- Thursday, June 11, 2015 - Staff professional development ó after school activities are cancelled.
- Wednesday, June 17-Friday, June 19, 2015 ó Upper School 1:00pm dismissal.
- Friday, June 19, 2015 ó Upper School ó Last day of school
- Friday, June 19, 2015 ó Twelfth Grade Graduation ó Details forthcoming.
- Friday, June 19-Tuesday, June 23, 2015 ó Lower and Middle School 1:00pm dismissal ó after school is available.
- Tuesday, June 23, 2015 ó Lower and Middle School ó Last day of school.
- Tuesday, June 23, 2015 ó Eighth Grade Graduation at 4:00pm - St. Matthew's Parish Hall, 57 8th Street.

4. Report from K-12 Executive Director

On May 8, girls across the middle and upper school grades participated in the "Finding Kind" assembly as part of the Kind Campaign. "Kind Campaign is an internationally recognized movement, documentary and school program based upon the powerful belief in KINDness that brings awareness and healing to the negative and lasting effects of girl-against-girl "crime." The assembly included a film where girls across the country share their past experiences of being bullied. It is our hope that this is one more step to help support our students through some of the challenges they may face as middle and upper school students. Many thanks to Jessica Koczwar, Lauren Freylikhman and Mollie Small for coordinating this event.

On May 5th, the freshman class visited the kindergarten classroom for a Cinco de Mayo Fiesta. They all had a great time. With the guidance of Upper School Art Teacher Mira Septimus and the 9th grade class, K students created "Ojo de Dios" crafts. The Ojo de Dios or God's Eye is an ancient symbol made by the Huichol Indians of Mexico. In Mexico the central eye was made when a child was born. Each year, a bit of yarn was added until the child turned five at which point the Ojo was complete. Students then ended the day by making guacamole and enjoying it with some tortilla chips. The word guacamole is derived from Nahuatl, a language from Central Mexico. Years ago "waka'mole" and "huaka'mole" were a few different ways to pronounce guacamole which the students explored. Once they were settled in with the guacamole and tortilla chips, freshman student Elaine Condo and Spanish Teacher Tamar Reyes read a children's book to the students entitled: Fiesta Cinco De Mayo

The HCS Parent Association hosted a lovely Cinco De Mayo luncheon for our faculty/staff in recognition of Teacher Appreciation Day on May 5. The food was catered by Sabores and there were treats from Sweet, and rooms were set up in each of the two facilities. It was delicious, festive and appreciated by all. In addition to the luncheon, gift cards were given to every member of the staff.

HCS Service Learning Coordinator SK Duff recently addressed the National Service Learning Conference in Washington, DC re: the marriage of art and service specifically addressing the Ubuntu program re: the world water crisis via African art and hybrid courses like "You Go, Girl!" which teaches feminism via fine art and "Monkey Business: An Answer to Apathy" which uses drawing as a catalyst for animal husbandry and rights. Water Wings was recently hosted by the 3rd grade Ubuntu group raising over \$4,000 to bring clean water and sanitation to the Kalalu School in Kenya. Duff has also been selected for a forthcoming book on global service learning leaders via a small press out of Minneapolis.



5. **Report from Lower and Middle School Principal**

2nd grade went to the Tenaflly Nature Center to study Pond Ecology and use of water in our life cycles. They also just concluded their air pollution experiment which the students thoroughly enjoyed. In this experiment, they picked six different locations both in and outside of the school. They set up the experiment and then made observations at different times. Ultimately, they collected the experiments and analyzed the experiments to develop conclusions. 2nd grade also completed the first portion of their Non-Fiction writing unit where they created in depth expert writing pieces. The class studied the components of a non-fiction text and then emulated those elements in their own pieces. Students picked a topic that they felt they were an expert enough in that they could teach someone about it. They then created a table of contents breaking up their writing into steps and put their writing in a logical sequence. Students added more non-fiction text features to their pieces: glossary, index, fast facts, diagrams, close-ups, bold words, cover, introduction, conclusion and about the author page. Students presented their pieces at a publishing party for their families. They worked very hard on these pieces and were very proud of all their hard work.

On April 29th, from approximately 300 essays submitted, 29 teachers from Xavier High School's students' past middle/grammar school life were honored with an Ignatian Educator Award. The students were charged with crafting a descriptive essay about a teacher who made a lasting impact on their lives. Along with the English Department Chair and Xavier's president, our own Mr. Matt Persico was honored by his past student, Brian McIntyre, at a ceremony and reception at Xavier High School, NYC.

Over 170 posters were submitted to City Hall for Mayor Zimmer's Earth Day poster contest. HCS submitted the most from any single school (88). The panel of judges, along with Mayor Zimmer, were extremely impressed with the creativity and artistic ability of the students of Hoboken. Four HCS students were acknowledged by the mayor who came to school to congratulate them on their work. These students were Tom Anderman of K, Luna Cascetta of Grade 1, Mollie Weil of Grade 2 and Sofia Zhang of Grade 4. All posters will be on display at City Hall and the winning posters additionally posted at the City's Green Fair festival on May 16. All student participants received a letter from Mayor Zimmer thanking them for participating. Before approaching the subject of Earth Day, students engaged in discussions with HCS art teacher and coordinator of service learning, SK Duff, regarding what we could personally do to celebrate Earth Day. Topics included recycling, water conservation and composting.

Thomas Weil and Tobias Platt of the Hoboken Charter School 4th grade placed 1st in the NJ North Elementary School division of The Stock Market Game 2014 -2015 Yearlong session. There were a total of 66 teams competing. HCS 4th Grade is now in its second consecutive year of taking the first place title within the NJ North Elementary School division. Thomas and Tobias worked cooperatively throughout the year under the direction of classroom teacher Courtney Leahy to research and invest 100,000 virtual dollars in stocks using the Stock Market Game website. Their total equity from October to April increased from \$100,000 to \$121,584. They are invited to attend a ceremony in May at Pershing Plaza in Jersey City where they will be presenting a speech about their experience with the game.



Third grade held its Biography Wax Museum. After spending a month reading and learning about famous figures, students chose their favorite and spent 2 weeks researching and writing reports. They are also creating speeches and museum exhibits that they showed alongside their reports at their Wax Museum. At the museum, guests were able to visit each student's exhibit and learn about their subject.

6. Report from Upper School Principal

As part of our students' senior project, the students have been meeting and working with Ms. Septimus, the Upper School Service Learning coordinator, and their senior advisory mentors with regards to the seniors' service learning projects.

During the month of May, the Upper School will be exhibiting our 9th and 12th grades' artwork at Maxwell's Tavern on the corner of 11th and Washington. The exhibit is open during regular business hours and more information is on their website.

Upper School Student Ambassadors will be attending the "Teens Talk about Racism (TTAR)" conference on May 28th. TTAR is a leadership conference for high school youth who want to collaborate to create strategies to understand and stand up to racism in their schools and communities. In a supportive atmosphere, teens with a desire to explore, collaborate and lead school diversity work come together to acquire the awareness, knowledge and skills to help improve interracial communication, make new friends and celebrate diversity. Students have the opportunity to lead discussions, share music and collaborate on plans that will have a positive impact on their everyday lives. Adult mentors participate in workshops that connect them to a network of social justice minded educators who work in schools every day to create awareness, improve climate and help youth be the change they want to see.

Hoboken Charter School Upper School students volunteered on Jersey Cares Day at Wallace School this month. We had 20 students join. The purpose of this project was to revitalize Wallace School's stairwells and restrooms with a fresh coat of paint and complete painting a colorful mural in the cafeteria. Our students painted the stairwells and the bathrooms on the third floor.

Jersey Cares Day is a day of true partnership and community building as 2,500 volunteers from all over New Jersey unite for the common goal of revitalizing and beautifying communities in New Jersey. Jersey Cares Day is also a fundraiser to support the important work of Jersey Cares all throughout the year. Like a walk-a-thon, Jersey Cares Day volunteers raise pledges for the time they are contributing, making the event an inspiring way to build stronger communities and help continue that work all year round.

The Upper School has completed its PARCC testing (PBA and EOY) for the academic year. There were no issues with the administration of the exam.

7. Report From Business Administrator



04/30/15

Period	Book Cash Bal	Fund Balance
07.31.14	475,767	326,464
08.31.14	293,119	209,641
09.30.14	423,083	294,389
10.31.14	319,030	263,492
11.30.14	409,417	326,365
12.31.14	460,507	495,938
01.31.15	473,817	352,188
02.28.15	631,245	463,857
03.31.15	764,424	481,246
04.30.15	863,837	697,950

The month of April shows an increase in the cash and fund balance. The primary reason has to do with the increase in the enrollment tuition of Oct 15. Other factors include the amendment to IDEA where some costs are now shifted, prepayment of tuition by Jersey City BOE, FOHCS contribution, and the insurance reimbursement.

8. Questions from Board and Public on Reports: 10 minutes will be allotted for questions related to the Executive Director, Lower and Middle School Principal, Upper School Principal and Business Administrator’s report.

9. Consideration of Motions Related to Instruction:

1. I move that the Board approves the professional development request for Meghan Ryan, Guidance Counselor, to attend the College and Career Readiness for All session on implementing the research supported Comprehensive College and Career Readiness Model that helps to improve all students’ academic achievement, career and job readiness, personal and social development. The all-day conference will take place at Rutgers University on Thursday, August 13th. The cost is \$950.00.

Moved by: Jose Rivera Secoded by: Amanda Thiede

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4



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2. I move that the board approves the submission of a NJDOE waiver application (N.J.A.C.6H-9-6 5C) to the County Office for the hiring of school staff and/or substitutes while formal criminal history is processed.
- Avinash R. Chandan
 - Rosio Peña
 - Charlotte Osei-Bonsu

Moved by: Jose Rivera Seconded by: Amanda Thiede

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

3. I move that the Board approves the following personnel for the daily assignments as school staff and/or substitutes pending completion of a county sub license and/or criminal background check.
- Avinash R. Chandan
 - Rosio Peña
 - Charlotte Osei-Bonsu

Moved by: Jose Rivera Seconded by: Amanda Thiede

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4



4. I move that the board approves Danielle Swentzel as Teacher for the 2015-2016 academic year.

Moved by: Jose Rivera Secoded by: Amanda Thiede

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

5. I move that the board approves to give a contract to John Restrepo for the 2014-2015 and 2015-2016 years as Maintenance Leader.

Moved by: Jose Rivera Secoded by: Amanda Thiede

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

10. Consideration of Motions Related To Board Operations:

1. I move that the Board approves the IDEA-2015-Hoboken CS-80-6720-476 (2) amendment. The amendment reallocates a portion of the grant from Purchase Professional Services to Non-Instructional Salaries and Benefits. The total grant amount of \$57,108 remains the same.



Moved by: John Berger Seconded by: Jason Altberger

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

2. I move that the Board approves the adoption agreement for Altigro Pension Services, Inc., submitter of the 401(K) plan.

Moved by: John Berger Seconded by: Jason Altberger

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

3. I move that the Board approves the Nepotism Policy.

Moved by: John Berger Seconded by: Jason Altberger

Action taken: Unanimous



Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

4. I move that the Board approves the Board Secretary Report, as of April 30, 2015, as received, and as per DOE requirements. See attached file at the end of the minutes.

Moved by: Anthony Felella Seconded by: Jason Altberger

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

5. I move that the Board approves the Treasurer’s Report, as of April 30, 2015, as listed below in the minutes, and as per DOE requirements.

Moved by: Anthony Felella Seconded by: Jason Altberger

Action taken: Unanimous



Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

6. I move that the Board approves the Budget Transfers as listed below in the minutes, and as per DOE requirements.

Moved by: Anthony Felella Seconded by: Jason Altberger

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

7. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board acknowledges and accepts the certification from the Board Secretary that as of April 30, 2015, this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).

Moved by: Anthony Felella Seconded by: Jason Altberger

Action taken: Unanimous



Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

Acceptance of Reports

8. Resolved, that the Board acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending April 30, 2015.

Moved by: Anthony Felella Seconded by: Jason Altberger

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

Certification of Reports

9. Further Resolved, the Board certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.

Moved by: Anthony Felella Seconded by: Jason Altberger

Action taken: Unanimous



Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

10. I move that the Board approves the bills as listed below in the minutes, and as per DOE requirements.

Moved by: Anthony Felella **Seconded by:** Jason Altberger

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

11. Board Committee Reports:

- Finance Anthony Felella
- Facilities Jason Altberger
- Management Mark Silberberg
- Communication Lauren Calmas
- Nominating Committee Lisa McIntyre
- Legal John Berger



- Governance Lauren Calmas
- PA Representative Christine Sheedy
- Community Outreach Lisa McIntyre
- High School Committee Jose Rivera

12. New Business to come before the Board for action:

1. I move that the board approves Deirdra Grode as Charter School Administrator for the 2015-2016 fiscal year.

Moved by: Amanda Thiede Seconded by: Mark Silberberg

Action taken: Unanimous

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		6	0	0	3

▶ (arrived late – 8:30pm)

13. Executive Session

- Matters related to personnel
- Executive matters

Adjournment of Meeting:

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, May 12, 2015.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, May 12, 2015.

Moved by: Mark Silberberg Seconded by: Jason Altberger

Action taken: Unanimous



A K - 12 SERVICE LEARNING SCHOOL

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting	X			
Mark Silberberg	Voting				X
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		5	0	0	4

Certified by Board Secretary _____

Date May 12, 2015

Adjournment 10:00pm