

**A K – 12 SERVICE LEARNING SCHOOL****Board Minutes****BOARD OF TRUSTEES MEETING  
April 14, 2015 - 7:00 PM****Opening of Meeting/Opening Statement**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon.

**Review of the call for the meeting**

This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions. In accordance with the requirements of the Sunshine Law, the meeting was announced on July 18, 2014 at City Hall and the City Clerk's Office on Washington Street and by advertisement in the Hoboken Reporter and the Jersey Journal.

Board Member	Voting	Present	Absent
Jason Altberger	Voting	X	
John Berger	Voting	X	
Lauren Calmas	Voting	X	
Anthony Felella	Voting	X	
Lisa McIntyre	Voting		X
Jose Rivera	Voting		X
Mark Silberberg	Voting	X	
Christine Sheedy	Voting		X
Amanda Thiede	Voting	X	
		6	3

► (was not present at roll call, arrived late – 7:45pm)

Also present: Morton Marks, Deirdra Grode, Mollie Small & Chris Sell

**Consideration of minutes from the last Board meeting**

Minutes of the previous public Board meeting held March 27, 2015 are available for review and/or correction and approval.

I move that the minutes of the Hoboken Board of Trustees meeting of March 27, 2015 be approved.

**Moved by: Jason Altberger**      **Seconded by: John Berger**

**Action taken: See voting below**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting			X	
Christine Sheedy	Voting				X
Amanda Thiede	Voting			X	
		4	0	2	3

**LOWER AND MIDDLE SCHOOL**

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**UPPER SCHOOL**

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## A K – 12 SERVICE LEARNING SCHOOL

### Designation of meeting dates for formal meetings and committees

*I move that the public meetings of the Hoboken Charter School Board of Trustees during the 2014-2015 school year meet on the 2nd Tuesday of each month at 713 Washington Street, Hoboken, NJ. The 4th Tuesday of each month will be reserved for Board committee meetings. The times and places of those meetings will be at 7:00pm at the 713 Washington Street location.*

**Moved by:**        **Amanda Thiede**        **Seconded by:**        **Mark Silberberg**

**Action taken:**        **Unanimous**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting	X			
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		6	0	0	3

### Designation of permanent meeting place for formal meetings

*I move that public meetings of the Hoboken Charter School Board of Trustees be held at Hoboken Charter School located at 713 Washington Street, Hoboken unless otherwise specified.*

**Moved by:**        **Amanda Thiede**        **Seconded by:**        **Mark Silberberg**

**Action taken:**        **Unanimous**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting	X			
Christine Sheedy	Voting				X
Amanda Thiede	Voting	X			
		6	0	0	3

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## A K – 12 SERVICE LEARNING SCHOOL

### 1. Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The board may extend the public comment portion by motion if necessary.

### 2. Enrollment as of April 14, 2015

<i>Grade</i>	<i>Current</i>	<i>Grade</i>	<i>Current</i>	<i>Grade</i>	<i>Current</i>
<i>Kindergarten:</i>	22	<i>Grade 5:</i>	22	<i>Grade 9:</i>	25
<i>Grade 1:</i>	22	<i>Grade 6:</i>	22	<i>Grade 10:</i>	25
<i>Grade 2:</i>	22	<i>Grade 7:</i>	22	<i>Grade 11:</i>	25
<i>Grade 3:</i>	22	<i>Grade 8:</i>	22	<i>Grade 12:</i>	14
<i>Grade 4:</i>	22			<i>Total</i>	287

### 3. School Calendar Reminder:

- Thursday, April 16, 2015 - Staff professional development - 1pm dismissal
  - Movie Day is available for Lower and Middle School Students
- Tuesday, May 12, 2015 - Board of Trustees Meeting – 7:00pm at 713 Washington Street
- Thursday, May 14, 2015 - Staff professional development - 1pm dismissal
  - Movie Day is available for Lower and Middle School Students
- Friday, May 22, 2015 - 1:00pm dismissal – after school activities are cancelled.
- Monday, May 25, 2015 – School Closed for Memorial Day.
- Tuesday, June 2, 2015 – Summer Gathering (Rain date Wednesday, June 3, 2015)
- Tuesday, June 9, 2015 – Summer Gathering for the Eyes @ 713 Washington Street
- Tuesday, June 9, 2015 - Board of Trustees Meeting – 7:00pm at 713 Washington Street
- Thursday, June 11, 2015 - Staff professional development – after school activities are cancelled.
- Wednesday, June 17-Friday, June 19, 2015 – Upper School 1:00pm dismissal.
- Friday, June 19, 2015 – Upper School – Last day of school
- Friday, June 19, 2015 – Twelfth Grade Graduation – Details forthcoming.
- Friday, June 19-Tuesday, June 23, 2015 – Lower and Middle School 1:00pm dismissal – after school is available.
- Tuesday, June 23, 2015 – Lower and Middle School – Last day of school.
- Tuesday, June 23, 2015 – Eighth Grade Graduation – Details forthcoming.

### 4. Report from K-12 Executive Director

- The final round of evaluations of all K-12 teachers are being completed and teachers are presenting to administration evidence of student growth in their courses and as well as evidence of achievement of their own professional goals for the 2015-2016 school year.
- Administrators have attended job fairs at local universities over the past months in preparation of any possible vacancies for the 2015-2016 school year.

### 5. Report from Lower and Middle School Principal

5<sup>th</sup> and 6<sup>th</sup> Grade Students recently took a tour of the New York Public Library and had lunch in Bryant Park afterwards.

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## A K – 12 SERVICE LEARNING SCHOOL

The new round of middle school trimester electives has begun. Ms. Koczwara is co-teaching a photography class with parent of three HCS students, David White. The students are exploring the following concepts in their course:

- “Seeing” people, places, your world
- Types of Cameras, Types of Photography, Photography Terms
- Using Apps and Features
- Point of view (bird’s eye, worm’s eye, macro, up, angle);
- Framing (balance, background, foreground, using props)
- Lighting (white balance, exposure, shadows, silhouettes)
- Composition (leading lines, rule of thirds, finding patterns and shapes)
- Mood and Color (black and white, highlight, sepia, props)
- Action (shutter speed, “panning”)
- Focus (macro, depth of field)
- Effects and Publishing (whirl, light bokeh, filters, reflection, pop art)
- Critiquing (Slideshow Gallery Walk)

Editing techniques that are covered throughout the course include:

- Sharpening
- Saturation
- Cropping
- Brightness
- Contrast

The students are having a great time and are sharing out their work through a private Flickr group.

### 6. Report from Upper School Principal

- As part of our students’ senior project, the students have been meeting and working with Ms. Septimus, the Upper School Service Learning Coordinator, and their senior advisory mentors with regards to the seniors’ service learning projects.
- During the months of April and May, the Upper School will be exhibiting work at Maxwell's Tavern on the corner of 11th and Washington Streets. During the month of April, work from the 10<sup>th</sup> and 11<sup>th</sup> grades will be displayed, while the month of May will see our 9<sup>th</sup> and 12<sup>th</sup> grades’ work featured. The exhibit is open during regular business hours and more information is on their website.
- Congratulations to the following students who received Hudson County Awards for their artwork: Mariam Ahmed, Kalisha Camacho, Rozlin Hall, Lizandra Maldonado, and Aicha Toure.
- Congratulations to Mr. Kutchma, Mr. Gonzalez and the Upper School Varsity Basketball Team on winning the Koinonia Academy March Madness Tournament.

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**7. Report From Business Administrator**

Financial Notes

3/31/15

Period	Book Cash Bal	Fund Balance
07.31.14	475,767	326,464
08.31.14	293,119	209,641
09.30.14	423,083	294,389
10.31.14	319,030	263,492
11.30.14	409,417	326,365
12.31.14	460,507	495,938
01.31.15	473,817	352,188
02.28.15	631,245	463,857
03.31.15	764,424	481,246

The month of March shows a healthy fund balance. Spending is still reasonably on target. Facilities issues are the newer expenses with repairs and cleaning becoming more constant. Maverick has billed for services going back to January. Repairs on the radiators and sinks should subside for a while with the warmer weather. The decision on fixing the boiler system needs to be planned now for a summer conversion. HCS annual service contract for elevator service began while Monaco continues working on the gates and doors.

**8. Questions from Board and Public on Reports: 10 minutes will be allotted for questions related to the Executive Director, Lower and Middle School Principal, Upper School Principal and Business Administrator's report.**

**9. Consideration of Motions Related to Instruction:**

*I move that the Board approves the professional development request for Courtney Salerno, Kindergarten Teacher, to attend a session on iPad Apps for Kindergarten. The all-day professional development session will take place in Parsippany, NJ on Tuesday, May 19, 2015. The cost is \$229.00.*

**Moved by:**            **Amanda Thiede**            **Seconded by:**            **Jason Altberger**

**Action taken:**            **See voting below**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting			X	
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		6	0	1	2

▶ (Arrived late – 7:45pm)

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**10. Consideration of Motions Related To Board Operations:**

1. *I move that the Board approves the Board Secretary Report, as of March 31, 2015, as received, and as per DOE requirements.*

**Moved by:**        **Anthony Felella**        **Seconded by:**        **Jason Altberger**

**Action taken:**        **Unanimous**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		7	0	0	2

2. *I move that the Board approves the Treasurer's Report, as of March 31, 2015, as received, and as per DOE requirements.*

**Moved by:**        **Anthony Felella**        **Seconded by:**        **Jason Altberger**

**Action taken:**        **Unanimous**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		7	0	0	2

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**A K – 12 SERVICE LEARNING SCHOOL**

3. *I move that the Board approves the Budget Transfers as listed below in the minutes, as received, and as per DOE requirements.*

**Moved by:**        **Anthony Felella**        **Seconded by:**        **Jason Altberger**

**Action taken:**        **Unanimous**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	<b>X</b>			
John Berger	Voting	<b>X</b>			
Lauren Calmas	Voting	<b>X</b>			
Anthony Felella	Voting	<b>X</b>			
Lisa McIntyre	Voting				<b>X</b>
Jose Rivera	Voting				<b>X</b>
Mark Silberberg	Voting	<b>X</b>			
Christine Sheedy	Voting	<b>X</b>			
Amanda Thiede	Voting	<b>X</b>			
		<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

4. *Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board acknowledges and accepts the certification from the Board Secretary that as of March 31, 2015, this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).*

**Moved by:**        **Anthony Felella**        **Seconded by:**        **Jason Altberger**

**Action taken:**        **Unanimous**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	<b>X</b>			
John Berger	Voting	<b>X</b>			
Lauren Calmas	Voting	<b>X</b>			
Anthony Felella	Voting	<b>X</b>			
Lisa McIntyre	Voting				<b>X</b>
Jose Rivera	Voting				<b>X</b>
Mark Silberberg	Voting	<b>X</b>			
Christine Sheedy	Voting	<b>X</b>			
Amanda Thiede	Voting	<b>X</b>			
		<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

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**A K – 12 SERVICE LEARNING SCHOOL*****Acceptance of Reports***

5. *Resolved, that the Board acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending March 31, 2015.*

***Moved by: Anthony Felella      Seconded by: Jason Altberger***

***Action taken: Unanimous***

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	<b>X</b>			
John Berger	Voting	<b>X</b>			
Lauren Calmas	Voting	<b>X</b>			
Anthony Felella	Voting	<b>X</b>			
Lisa McIntyre	Voting				<b>X</b>
Jose Rivera	Voting				<b>X</b>
Mark Silberberg	Voting	<b>X</b>			
Christine Sheedy	Voting	<b>X</b>			
Amanda Thiede	Voting	<b>X</b>			
		<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

***Certification of Reports***

6. *Further Resolved, the Board certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.*

***Moved by: Anthony Felella      Seconded by: Jason Altberger***

***Action taken: Unanimous***

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	<b>X</b>			
John Berger	Voting	<b>X</b>			
Lauren Calmas	Voting	<b>X</b>			
Anthony Felella	Voting	<b>X</b>			
Lisa McIntyre	Voting				<b>X</b>
Jose Rivera	Voting				<b>X</b>
Mark Silberberg	Voting	<b>X</b>			
Christine Sheedy	Voting	<b>X</b>			
Amanda Thiede	Voting	<b>X</b>			
		<b>7</b>	<b>0</b>	<b>0</b>	<b>2</b>

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**A K – 12 SERVICE LEARNING SCHOOL**

7. *I move that the Board approves the bills as listed below in the minutes, as received and as per DOE requirements.*

**Moved by:**        **Anthony Felella**        **Seconded by:**        **Jason Altberger**

**Action taken:**        **Unanimous**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		7	0	0	2

⇒ Meeting went into closed session at 8:12pm via motion from John Berger , seconded by Jason Altberger. Re-opened at 9:50pm via motion from John Berger and seconded by Jason Altberger.

8. *I move that the Board approves the contracts for the 2015-2016 academic year.*

**Moved by:**        **Christine Sheedy**        **Seconded by:**        **Amanda Thiede**

**Action taken:**        **See voting below**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		7	0	0	2

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**10. Board Committee Reports:**

- Finance Anthony Felella
- Facilities Jason Altberger
- Management Mark Silberberg
- Communication Lauren Calmas
- Nominating Committee Lisa McIntyre
- Legal John Berger
- Governance Lauren Calmas
- PA Representative Christine Sheedy
- Community Outreach Lisa McIntyre
- High School Committee Jose Rivera

**11. New Business to come before the Board for action:**

*I move that the Board approves the 2015-2016 lease to the Hoboken Board of Education.*

**Moved by: John Berger Seconded by: Jason Altberger**

**Action taken: Unanimous**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		7	0	0	2

**12. Executive Session**

- Matters related to personnel
- Executive matters

**Adjournment of Meeting:**

**Whereas**, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, April 14, 2015.



**A K – 12 SERVICE LEARNING SCHOOL**

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, April 14, 2015.

**Moved by:**        **John Berger**        **Seconded by:**        **Jason Altberger**

**Action taken:**        **Unanimous**

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting				X
Jose Rivera	Voting				X
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		7	0	0	2

**Certified by Board Secretary**

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**Date:**        **April 14, 2015**

**Adjournment: 10:30 pm**

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