



**HOBOKEN CHARTER SCHOOL
BOARD OF TRUSTEES MEETING
713 Washington Street
Hoboken, NJ 07030
January 13, 2015 - 7:00 PM**

Opening of Meeting/Opening Statement

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon.

Review of the call for the meeting

This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions. In accordance with the requirements of the Sunshine Law, the meeting was announced on July 18, 2014 at City Hall and the City Clerk's Office on Washington Street and by advertisement in the Hoboken Reporter and the Jersey Journal.

Board Member	Voting	Present	Absent
Jason Altberger	Voting	X	
John Berger	Voting	X	
Lauren Calmas	Voting	X	
Anthony Felella	Voting	X	
Lisa McIntyre	Voting	X	
Jose Rivera	Voting	X	
Mark Silberberg	Voting	X	
Christine Sheedy	Voting	X	
Amanda Thiede	Voting	X	

Also present: Mort Marks, Deirdra Grode, Mollie Small and Chris Sell.

Consideration of minutes from the last Board meeting

Minutes of the previous public Board meeting held December 9, 2014 are available for review and/or correction and approval.

I move that the minutes of the Hoboken Board of Trustees meetings of December 9, 2014 be approved.

Moved by: Jose Rivera

Seconded by: Christine Sheedy

Action taken: See voting graph below

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

Designation of meeting dates for formal meetings and committees

I move that the public meetings of the Hoboken Charter School Board of Trustees during the 2014-2015 school year meet on the 2nd Tuesday of each month at 713 Washington Street, Hoboken, NJ. The 4th Tuesday of each month will be reserved for Board committee meetings. The times and places of those meetings will be at 7:00pm at the 713 Washington Street location.

Moved by: Jose Rivera

Seconded by: Christine Sheedy

Action taken: See voting graph below

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

Designation of permanent meeting place for formal meetings

I move that public meetings of the Hoboken Charter School Board of Trustees be held at Hoboken Charter School located at 713 Washington Street, Hoboken unless otherwise specified.

Moved by: Jose Rivera

Seconded by: Christine Sheedy

Action taken: See voting graph below

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

1. Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The board may extend the public comment portion by motion if necessary.

2.Enrollment as of January 13, 2015

<i>Grade</i>	<i>Current</i>	<i>Grade</i>	<i>Current</i>	<i>Grade</i>	<i>Current</i>
<i>Kindergarten:</i>	22	<i>Grade 5:</i>	22	<i>Grade 9:</i>	25
<i>Grade 1:</i>	22	<i>Grade 6:</i>	22	<i>Grade 10:</i>	25
<i>Grade 2:</i>	22	<i>Grade 7:</i>	22	<i>Grade 11:</i>	25
<i>Grade 3:</i>	22	<i>Grade 8:</i>	22	<i>Grade12:</i>	14
<i>Grade 4:</i>	22			<i>Total</i>	287

Lottery application submission

<i>Grade</i>	<i>Hoboken Siblings</i>	<i>Out of district siblings</i>	<i>Hoboken Residents</i>	<i>Out of District Residents</i>	<i>Total # applications</i>	<i>Applications received by deadline of 1/8/15. (Compare to last year below.)</i>
<i>Kindergarten:</i>	5	1	216	21	243	
<i>Grade 1:</i>	0	0	101	7	108	
<i>Grade 2:</i>	2	0	61	7	70	
<i>Grade 3:</i>	1	0	31	5	37	
<i>Grade 4:</i>	0	0	22	4	26	
<i>Grade 5:</i>	0	0	12	2	14	
<i>Grade 6:</i>	0	0	10	2	12	
<i>Grade 7:</i>	1	1	10	6	18	
<i>Grade 8:</i>	0	0	2	1	3	
<i>Grade 9:</i>	0	0	16	108	124	
<i>Grade 10:</i>	0	0	0	3	3	
<i>Grade 11:</i>	0	0	0	0	0	
<i>Grade12:</i>	0	0	0	0	0	
<i>TOTALS</i>	9	2	481	166	658	

<i>Grade</i>	<i>Hoboken Siblings</i>	<i>Out of district siblings</i>	<i>Hoboken Residents</i>	<i>Out of District Residents</i>	<i>Total # applications</i>	<i>Applications received by 1/2/14.</i>
<i>Kindergarten:</i>	4	0	218	20	242	
<i>Grade 1:</i>	0	0	92	3	95	
<i>Grade 2:</i>	1	0	43	8	52	
<i>Grade 3:</i>	1	0	21	6	28	
<i>Grade 4:</i>	0	0	13	1	14	
<i>Grade 5:</i>	0	0	7	5	12	
<i>Grade 6:</i>	0	0	5	5	10	
<i>Grade 7:</i>	0	0	8	1	9	
<i>Grade 8:</i>	0	0	6	0	6	
<i>Grade 9:</i>	0	1	7	90	98	
<i>Grade 10:</i>	0	0	1	2	3	
<i>Grade 11:</i>	0	0	1	4	5	
<i>Grade12:</i>	0	0	0	0	0	
<i>TOTALS</i>	6	1	422	145	574	

3.School Calendar Reminder:

- Thursday, January 15, 2015 – HCS Lottery – 7pm at 713 Washington Street
- Friday, January 16, 2015 – MLK march on Washington Street
- Monday, January 19, 2015 – MLK Day – Schools Closed
- Tuesday, February 10, 2015 – HCS Board of Trustees Meeting at 713 Washington, 7pm
- Thursday, February 12, 2015 – Staff professional development - 1pm dismissal for the Lower, Middle – Movie day is available.
- Thursday, February 12, 2015 – 1pm dismissal for the Upper School. All after school activities are cancelled for the Upper School.
- Friday and Monday, February 13 and 16, 2015 – Upper School is closed for February break.
- Monday – Friday, February 16 – 20, 2015 – Lower and Middle School is closed for February break.

4.Report from K-12 Executive Director

The 2015-2016 lottery will be held Thursday, January 15, 2015. We have the highest number of applications in school history with 658 applicants for the lottery and an additional 12 reserve pool applicants.

Marti Austen, HCS Occupational Therapist, presented a workshop for parents on Sensory Integration Disorder. She provided attendees with an overview of the disorder and used simulation strategies to set the context for a question and answer session where parents were able to share experiences with one another. Additionally, Marti provided practical strategies to support students in managing sensory dysfunction at home and in school. Thanks to Melissa Fisher for coordinating this important and informative session.

5.Report from Lower and Middle School Principal

The Professional Development Book Club sessions are wrapping up with this Thursday's book share out through which the five groups will present to one another salient points and techniques from their text of study and groups will pose questions regarding pedagogy to the faculty to discuss and consider. Group members have been implementing techniques from their text of study into practice and will share their experiences with their peers as well while making recommendations.

The next several sessions of professional development will revolve around PARCC readiness. Several of our faculty members and administrators have attended PARCC trainings throughout the school year, and the information that has been gathered is being turnkeyed in an ongoing way but will be more intensified in the weeks leading up to initial implementation in March. HCS has applied to pilot diagnostic assessments in math and language arts and is awaiting confirmation as to if we have been selected as a pilot school.

The K-8 students participated in a Pep Rally coordinated by Kevin Flynn, Matt Persico and student government participants. The "pep band" and DJ Persico kept the crowd dancing.

The Holiday Concert was a success with students from grades K-8 performing for the HCS community.

During the week of January 19-January 23, students will be participating in "No Name-Calling Week"/"Kindness Week" through school-wide activities led by the student government. "No Name Calling Week" is sponsored by the national organization GLSEN (Gay, Lesbian, and Straight Education Network). No Name-Calling Week was inspired by the popular young adult novel entitled *The Misfits* by author James Howe. The book tells the story of four best

friends trying to survive the seventh grade in the face of all too frequent taunts based on their weight, height, intelligence, and sexual orientation/gender expression.

Our focus at HCS will revolve around celebrating kindness through the theme of a “Kindness Garden” in conjunction with our school-wide anti-bullying efforts. Student government participants will be taking on leadership roles by handing out HCS stickers to all students on the first day of the sponsored week, visiting each classroom to complete a Kindness Garden Activity with all students which will be displayed by the main office and by making a daily announcement relating to kindness each morning on the morning announcements. Additionally, teachers will be teaching lessons in their classrooms helping students make age-appropriate connections to being kind to others.

The 5th grade, in an effort to promote kindness, is starting an “Acts of Kindness” campaign. Each week, students will pick a name out of a bucket, and they will perform an act of kindness for that person at some point during the week. Students can choose acts of kindness from a list of ideas they are getting and will be posted on the wall via an anchor chart. They can choose something they feel comfortable doing, and they have all week to find a time to do something genuine. Each morning, a quote will be projected on the board related to kindness to remind them of the campaign.

6. Report from Upper School Principal

1. Innovations –

- a) Mr. Eves’ and Mr. Maurizi’s Urban Agriculture classes have been featured on the New Jersey Charter School Association’s blog and twitter feed. Arthur Eves guest wrote a blog featuring some of the innovative things that they have been working on in their Urban Agriculture class.

2. Service and Service Learning

- a) As part of our students’ senior project, the students have been meeting and working with Ms. Septimus, the Upper School Service Learning coordinator, and their senior advisory mentors with regards to the seniors’ service learning projects.
- b) Ms. Septimus’ Arts Bridge cooking class meets weekly at the local shelter. While there, the students cook, clean, and visit with the staff and local citizens.
- c) In partnership with the Jubilee Center of Hoboken, Ms. Reyes and Ms. Bollhardt spearheaded the “Giving Tree – Toy Drive” drive. The Upper School students and staff members collected over thirty gifts to be donated to under-privileged children. The gifts were presented to the Jubilee Center on December 19th.

3. Report From Business Administrator

12/31/14

Period	Book Cash Bal	Fund Balance
07.31.14	475,767	326,464
08.31.14	293,119	209,641
09.30.14	423,083	294,389
10.31.14	319,030	263,492
11.30.14	409,417	326,365
12.31.14	460,507	495,938

The month of December showed the carry over of the 75,000 insurance claim for extra expense (unspent) and the receipt the State Adjustment Aid for the second quarter. This accounts for the

apparent surplus. The renewal of the insurance plan with a higher rate has not occurred yet in December. Maverick Building Service has finally submitted the balance of fingerprinting from the State. Finally, the first notice from the State shows a reduction in projected PERS payment for this year. Last year they changed the calculation at the last minute. The school may save from \$10,000-\$20,000 this year.

4. Questions from Board and Public on Reports: 10 minutes will be allotted for questions related to the Executive Director, Lower and Middle School Principal, Upper School Principal and Business Administrator's report.

5. Consideration of Motions Related to Instruction:

1. *I move that the Board approves the professional development request for Courtney Vollmar, 2nd grade teacher to attend an all day workshop entitled "Preparing Students in K-2 for PARCC Readiness." The workshop will take place in Clark, NJ. The cost is \$180.00.*

Moved by: Christine Sheedy

Seconded by: Mark Silberberg

Action taken: See voting graph below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

2. *I move that the Board approves the professional development request for Melissa Fisher, Special Education Coordinator, to attend an all day workshop entitled "Legally Compliant IEPs and Holding Legally Compliant IEP Meetings." The workshop will take place in Monroe Township, NJ. The cost is \$150.00.*

Moved by: Christine Sheedy

Seconded by: Mark Silberberg

Action taken: See voting graph below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

6. Consideration of Motions Related To Board Operations:

1. *I move that the board approves*
 - a. *the SAIF Indemnity and Trust Agreement and*
 - b. *the SAIF resolution to join.*

Moved by: Anthony Felella

Seconded by: Jason Altberger

Action taken: See voting grid below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

2. *I move that the Board approves the Board Secretary Report, as of December 31, 2014, as received, and as per DOE requirements. See attached file at the end of the minutes.*

Moved by: Anthony Felella

Seconded by: Jason Altberger

Action taken: See voting grid below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

3. *I move that the Board approves the Treasurer's Report, as of December 31, 2014, as listed below in the minutes, and as per DOE requirements.*

Moved by: Anthony Felella

Seconded by: Jason Altberger

Action taken: See voting grid below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

4. *I move that the Board approves the Budget Transfers as listed below in the minutes, and as per DOE requirements.*

Moved by: Anthony Felella

Seconded by: Jason Altberger

Action taken: See voting grid below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

5. *Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board acknowledges and accepts the certification from the Board Secretary that as of December 31, 2014., this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).*

Moved by: Anthony Felella

Seconded by: Jason Altberger

Action taken: See voting grid below.

Acceptance of Reports

6. *Resolved, that the Board acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending December 31, 2014.*

Moved by: Anthony Felella

Seconded by: Jason Altberger

Action taken: See voting grid below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

Certification of Reports

7. *Further Resolved, the Board certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.*

Moved by: Anthony Felella

Seconded by: Jason Altberger

Action taken: See voting grid below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

8. *I move that the Board approves the bills as listed below in the minutes, and as per DOE requirements.*

Moved by: Anthony Felella

Seconded by: Jason Altberger

Action taken: See voting grid below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

⇒ Meeting went into closed session at 8:29pm via motion from Lisa McIntyre, seconded by Jose Rivera
Re-opened at 9:45pm via motion from Lisa McIntyre, and seconded by Jose Rivera.

7. Student Suspensions:

2F – infraction # 39 of the Student Code of Conduct – 11 days out of school suspension

8. Board Committee Reports:

- | | |
|-------------------------|------------------|
| • Finance | Anthony Felella |
| • Facilities | Jason Altberger |
| • Management | Mark Silberberg |
| • Communication | Lauren Calmas |
| • Nominating Committee | Lisa McIntyre |
| • Legal | John Berger |
| • Governance | Lauren Calmas |
| • PA Representative | Christine Sheedy |
| • Community Outreach | Lisa McIntyre |
| • High School Committee | Jose Rivera |

9. New Business to come before the Board for action:

Executive Session

- Matters related to personnel.
- Executive matters

Adjournment of Meeting:

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Wednesday, January 13, 2015.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Wednesday, January 13, 2015.

Moved by: Lisa McIntyre

Seconded by: Jose Rivera

Action taken: See voting grid below.

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Christine Sheedy	Voting	X			
Amanda Thiede	Voting	X			
		9	0	0	0

Certified by Board Secretary _____

Date: 1.13.15

Adjournment: 10:30pm