



**HOBOKEN CHARTER SCHOOL
BOARD OF TRUSTEES MEETING**

**Hoboken Charter School
Demarest Site, Room 407
Hoboken, NJ 07030
October 24, 2012 - 7:00 PM**

Opening of Meeting/Opening Statement

The New Jersey Open Public Meeting law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon.

Review of the call for the meeting

This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions. In accordance with the requirements of the Sunshine Law, this meeting was announced on October 19, 2012 by posting at City Hall and the City Clerk's Office on Washington Street and by advertisement in the Hoboken Reporter and the Jersey Journal.

The meeting of October 24, 2012 was called to order at 7:10 p.m.

Board Member	Voting	Present	Absent
Jason Altberger	Voting	X	
John Berger	Voting	X	
Lauren Calmas	Voting	X	
Hazel Counts	Voting		X
Anthony Felella	Voting	X	
Lisa McIntyre	Voting	X	
Jose Rivera	Voting	X	
Mark Silberberg	Voting	X	
Dan Weisz	Voting	X	
Morton Marks	Non-Voting	X	
Deirdra Grode	Non-Voting	X	
Sean Maurizi	Non-Voting		X

1. Public comment/questions on agenda items for the meeting

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The board may extend the public comment portion by motion if necessary.

Regular Motions

2. Consideration of Motions Related To Board Operations:

1. *Motion to Approve the following resolution regarding Public Bid 2012-001 on June 26, 2012 at 1:00 p.m.*

WHEREAS, a The New Jersey State Department of Agriculture required the use of public bid for the procurement of commercially vended school meals in the 2012-13 school year;

WHEREAS, the food service vending specifications were properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4, and

WHEREAS, on Tuesday, June 26, 2012, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.;

Karson Food Service, Inc.

Lunch Price per Meal: \$ 2.50

Breakfast Price per Meal: \$ 1.25

NOW, THEREFORE BE IT RESOLVED, that the Board hereby accepts the bid from Karson Food Service, Inc. for the 2012-13 school year, contract attached here.

I move that the Board approves the Board Secretary Report, as of September 30, 2012, as received, and as per DOE requirements. See attached file at the end of the minutes.

Moved by Lisa McIntyre *Seconded by* Mark Silberberg

Action taken Carried Unanimously

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Hazel Counts	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Dan Weisz	Voting	X			
	9	8	0	0	1

2. *I move that the Board approves the Treasurer's Report, as of September 30, 2012, as listed below in the minutes, and as per DOE requirements.*

Moved by Tony Felella *Seconded by* Jason Altberger

Action taken Carried Unanimously

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Hazel Counts	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Dan Weisz	Voting	X			
	9	8	0	0	1

3. I move that the Board approves the Budget Transfers as listed below in the minutes, and as per DOE requirements.

Moved by Tony Felella Seconded by Jason Altberger

Action taken Carried Unanimously

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Hazel Counts	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Dan Weisz	Voting	X			
	9	8	0	0	1

4. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board acknowledges and accepts the certification from the Board Secretary that as of September 30, 2012, this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).

Moved by Tony Felella Seconded by Jason Altberger

Action taken Carried Unanimously

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Hazel Counts	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Dan Weisz	Voting	X			

9	8	0	0	1
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5. *Acceptance of Reports*

Resolved, that the Board acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending September 30, 2012.

Moved by Tony Felella *Seconded by* Jason Altberger

Action taken Carried Unanimously

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Hazel Counts	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Dan Weisz	Voting	X			
	9	8	0	0	1

6. *Certification of Reports*

Further Resolved, the Board certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.

Moved by Tony Felella *Seconded by* Jason Altberger

Action taken Carried Unanimously

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Hazel Counts	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Dan Weisz	Voting	X			
	9	8	0	0	1

7. *I move that the Board approves the bills as listed below in the minutes, and as per DOE requirements.*

Moved by Tony Felella *Seconded by* Jason Altberger

Action taken Carried Unanimously

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Hazel Counts	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Dan Weisz	Voting	X			
	9	8	0	0	1

NOTE: # 2-7 are approved with additional action.

A letter to be drafted to the DOE re: potential liability and memo to be added as a footnote to the financial statements with a requested answer in writing.

8. I move that Board approves the hiring of National Fire Adjusters as the public adjusters for the school at a rate of 4% of the final claim.

Moved by Lauren Calmas Seconded by Jason Altberger

Action taken Carried Unanimously

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Hazel Counts	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Dan Weisz	Voting	X			
	9	8	0	0	1

3. Board Committee Reports:

- Finance Anthony Felella
- Facilities Don DePascale
- Management Mark Silberberg
- Communication Lauren Calmas
- Nominating Committee Lisa McIntyre
- Legal John Berger
- Governance Dan Weisz
- PA Representative Lauren Calmas

4. New Business to come before the Board for action:

5. Executive Session

- Matters related to personnel
- Executive matters

6. Adjournment of Meeting before the Board for action:

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Wednesday, October 24, 2012.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Wednesday, October 24, 2012.

Moved by Lisa McIntyre *Seconded by* Lauren Calmas

Action taken Carried Unanimously

Board Member	Voting	Yes	No	Abstain	Absent
Jason Altberger	Voting	X			
John Berger	Voting	X			
Lauren Calmas	Voting	X			
Hazel Counts	Voting				X
Anthony Felella	Voting	X			
Lisa McIntyre	Voting	X			
Jose Rivera	Voting	X			
Mark Silberberg	Voting	X			
Dan Weisz	Voting	X			
	9	8	0	0	1

Certified by Board Secretary _____

Date _____

Adjournment 9:15 pm