



## **A K – 12 SERVICE LEARNING SCHOOL**

BOARD OF TRUSTEES MEETING  
MARCH 19, 2019 - 7:00 PM  
713 WASHINGTON STREET  
HOBOKEN, NJ 07030

### **Call to Order**

#### **Roll Call**

TRUSTEE	PRESENT	ABSENT
Jason Altberger		
John Berger		
Lauren Calmas		
Anthony Felella		
Lisa McIntyre		
Christine Sheedy		
Mark Silberberg		

Deirdra Grode, Executive Director

Morton Marks, Business Administrator/Board Secretary

### **Reading of the Open Public Meeting Statement**

The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed and acted upon. This is a public meeting of the Board of Trustees of the Hoboken Charter School. At the public meeting action will be taken on a variety of motions.

In accordance with the requirements of the Sunshine Law, the meeting was announced on August 27, 2018 at City Hall and the City Clerk's Office on Washington Street and by advertisement in the Hoboken Reporter and the Jersey Journal.

### **Approve Minutes**

Minutes of the previous public Board meetings held February 26, 2019 are available for review and/or correction and approval.

I move that the minutes of the Hoboken Board of Trustees Meeting on February 26, 2019 be approved.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Action taken \_\_\_\_\_

### **Public comment/questions on agenda items for the meeting**

A 15 minute period of time is provided for the public to ask questions on agenda items or make statements to the Board of Trustees. If there are many speakers, the chair will ask for a 3 minute speaking limit per speaker. The Board may extend the public comment portion by motion if necessary.



## A K – 12 SERVICE LEARNING SCHOOL

### 1. Policy

First Reading

- I. Resolved, that the Board of Trustees will conduct a first reading of the 2019-2020 budget.

### 2. Finance

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

#### I. Cash and Fund Balance

Period	Cash Bal	Fund Bal
07.31.18	930,124	843,592
08.31.18	865,009	763,100
09.30.18	970,001	1,004,371
10.31.18	823,753	899,441
11.30.18	723,354	823,162
12.31.18	1,009,841	1,118,781
01.31.19	941,094	988,737
02.28.19	1,223,183	1,022,440

- II. Resolved, that the Board of Trustees approves the Board Secretary Report as of February 28, 2019, as received in the monthly financial report as per DOE requirements.
- III. Resolved, that the Board of Trustees approves the Treasurer's Report, as of February 28, 2019, as received in the monthly financial report as per DOE requirements.
- IV. Resolved, that the Board of Trustees approves the Budget Transfers as received in the monthly financial report as per DOE requirements.
- V. Resolved, that the Board of Trustees approves the bills as received in the monthly financial report as per DOE requirements.
- VI. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Trustees acknowledges and accepts the certification from the Board Secretary that as of February 28, 2019, this board secretary report that no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23-2.11(a).
- VII. Be it resolved, that the Board of Trustees acknowledges the receipt of the Report of the Treasurer and the Report of the Board Secretary for the month ending February 28, 2019.
- VIII. Further Resolved, the Board of Trustees certifies that no budgeted line item, major account or fund has been over extended in violation of N.J.A.C 6A:23-2.11(a) and (b) and that sufficient funds are available to meet the school's financial obligations for the remainder of the year.



## A K – 12 SERVICE LEARNING SCHOOL

### Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				
John Berger				
Lauren Calmas				
Anthony Felella				
Lisa McIntyre				
Christine Sheedy				
Mark Silberberg				

### 3. Educational Planning

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

- I. Resolved, that the Hoboken Charter School Board of Trustees accepts the resignation of Caitlin Medwid, within 60 days from March 6, 2019. The final date is to be determined by the administrator.
  
- II. Resolved, that the Hoboken Charter School Board of Trustees accepts the resignation of Samantha Glass, within 60 days from March 11, 2019. The final date is to be determined by the administrator.

### Roll Call Vote

TRUSTEE	YES	NO	ABSTAIN	ABSENT
Jason Altberger				
John Berger				
Lauren Calmas				
Anthony Felella				
Lisa McIntyre				
Christine Sheedy				
Mark Silberberg				

### 4. Information Items

February 26, 2019

Grade	Current	Grade	Current	Grade	Current
K	22	5	22	9	23
1	22	6	22	10	26
2	22	7	22	11	25
3	22	8	22	12	26
4	22			Total	298



## A K – 12 SERVICE LEARNING SCHOOL

### 2019-2020 lottery held on Thursday, January 10, 2019

<i>Grade</i>	<i>Hoboken Siblings</i>	<i>Out of district siblings</i>	<i>Hoboken Residents</i>	<i>Out of District Residents</i>	<i>Total # applications</i>	<i>Applications received by deadline of 1/3/19. (For comparison with last year's submissions, please see the chart below.)</i>
<b>Kindergarten:</b>	<b>11</b>	<b>0</b>	<b>270</b>	<b>36</b>	<b>317</b>	
<b>Grade 1:</b>	<b>0</b>	<b>0</b>	<b>54</b>	<b>4</b>	<b>58</b>	
<b>Grade 2:</b>	<b>0</b>	<b>0</b>	<b>59</b>	<b>5</b>	<b>64</b>	
<b>Grade 3:</b>	<b>0</b>	<b>2</b>	<b>34</b>	<b>2</b>	<b>38</b>	
<b>Grade 4:</b>	<b>1</b>	<b>0</b>	<b>18</b>	<b>3</b>	<b>22</b>	
<b>Grade 5:</b>	<b>3</b>	<b>1</b>	<b>20</b>	<b>5</b>	<b>29</b>	
<b>Grade 6:</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>7</b>	<b>20</b>	
<b>Grade 7:</b>	<b>1</b>	<b>0</b>	<b>16</b>	<b>10</b>	<b>27</b>	
<b>Grade 8:</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>6</b>	
<b>Grade 9:</b>	<b>0</b>	<b>8</b>	<b>12</b>	<b>100</b>	<b>120</b>	
<b>Grade 10:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>Grade 11:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	
<b>Grade 12:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTALS</b>	<b>16</b>	<b>11</b>	<b>179</b>	<b>179</b>	<b>705</b>	

<i>Grade</i>	<i>Hoboken Siblings</i>	<i>Out of district siblings</i>	<i>Hoboken Residents</i>	<i>Out of District Residents</i>	<i>Total # applications</i>	<i>2018-2019 lottery applicants</i>
<b>Kindergarten:</b>	<b>6</b>	<b>0</b>	<b>170</b>	<b>27</b>	<b>203</b>	
<b>Grade 1:</b>	<b>1</b>	<b>0</b>	<b>72</b>	<b>12</b>	<b>85</b>	
<b>Grade 2:</b>	<b>1</b>	<b>0</b>	<b>53</b>	<b>4</b>	<b>58</b>	
<b>Grade 3:</b>	<b>1</b>	<b>1</b>	<b>28</b>	<b>8</b>	<b>38</b>	
<b>Grade 4:</b>	<b>3</b>	<b>0</b>	<b>18</b>	<b>4</b>	<b>25</b>	
<b>Grade 5:</b>	<b>1</b>	<b>0</b>	<b>15</b>	<b>4</b>	<b>20</b>	
<b>Grade 6:</b>	<b>1</b>	<b>0</b>	<b>10</b>	<b>5</b>	<b>16</b>	
<b>Grade 7:</b>	<b>0</b>	<b>2</b>	<b>10</b>	<b>3</b>	<b>15</b>	
<b>Grade 8:</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>5</b>	
<b>Grade 9:</b>	<b>1</b>	<b>2</b>	<b>9</b>	<b>68</b>	<b>80</b>	
<b>Grade 10:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	
<b>Grade 11:</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>3</b>	
<b>Grade 12:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>TOTALS</b>	<b>16</b>	<b>6</b>	<b>388</b>	<b>142</b>	<b>552</b>	

### School Calendar Reminder

- March 26 – Board Meeting at 360 First Street at 7:00 pm.
- April 11 – Professional Development Day-students will have a 1:00pm dismissal. Movie Day is available for K-8 students.
- April 16 – Board Meeting at 713 Washington Street at 7:00 pm.
- April 18 – 1:00 pm dismissal. All after school activities are cancelled.
- April 19-26 – Spring Break. Lower, Middle and Upper Schools are closed.
- May 9 – Professional Development Day-students will have a 1:00pm dismissal. Movie Day is available for K-8 students.



## **A K – 12 SERVICE LEARNING SCHOOL**

- May 21 – Board Meeting at 360 First Street at 7:00 pm.
- May 24 – 1:00 pm dismissal. All after school activities are cancelled.
- May 27 – K-12 School closed for Memorial Day.

### **Executive Director's Report**

The HCS middle / upper school robotics team Roboken advanced to the NJ State Championship based on their performance at their league tournament. They both were on the winning alliance and also won the Motivate Award. This judged award celebrates the team that represents the essence of the FIRST Tech Challenge competition through team building, team spirit and displayed enthusiasm. They were nominated for a few awards as well. Roboken then competed in the NJ state championship where they scored second seed in their division which allowed them to be a captain for finals. They made their way through the bracket only losing in division finals. They were just a two spots below advancing to worlds! They had an incredible season! We applaud them and their leader Chris Kunkel for their talent, dedication and hard work.

### **Lower School/Middle School Report**

On Tuesday, February 26, Lower School teachers visited Elysian Charter School. Teachers had the opportunity to observe classes and speak with staff about their instructional program.

On Thursday, February 28, Middle School PBL students hosted a bake sale to support See Spot Rescued in Jersey City.

On Thursday, March 7, teachers from Learning Community Charter School in Jersey City visited Lower and Middle School classrooms as a part of their mentoring program.

The Middle School girls' basketball team capped off an undefeated season on Saturday, March 9 with a first round playoff win. The team will compete for the city championship on Wednesday, March 13 at 6:15 pm at the Multi-Service Center against HoLa.

On Friday, March 15, the Middle School hosted their second trimester Project Based Learning Share session. Students shared the work they completed over the course of the trimester on topics such as wealth inequality, gender equality in video games, cyberbullying and immigration. Lower and Upper school students and parents came to listen to the presentations.

One of our Lower and Middle School classes have participated in experiential field trips outside of the classroom:

- The third and fourth grades visited Lincoln Center

### **Upper School Report**

Based on student interest, we are adding two new extra-curricular teams to our offerings: a boys Volleyball team and a Dance Team.

The Upper School particularly enjoyed two inter-grade activities this month. On February 27th, we observed Pink Shirt Day, a day to acknowledge and support victims of bullying, by visiting the Lower School and working together to write letters in support of victims. On Friday March 15th, the Seniors visited the MS to attend their PBL presentations.

Due to the snow days and the calendar adjustments, Graduation has been moved to June 19th. It remains in the Rue building at 4:00 pm for 12th grade.



## **A K – 12 SERVICE LEARNING SCHOOL**

On Wednesday, March 6th, the Upper School celebrated Creative Learning Day. A large group was able to attend the Lion King on Broadway as well as a back stage tour and lunch at the Hard Rock Café. Other students participated in small group Work Times and team building activities. All were reminded of the fun in learning.

Our new College and Career Advisor has begun meeting with Seniors and Juniors. She has a college fair trip planned and SAT school day arranged.

### **Board of Trustees Committee Reports**

#### **New Business**

#### **Public Comments**

#### **Looking Ahead**

Vote on weighted lottery in April  
Review of employees up for tenure in April  
Employee contract approval in May  
ESEA award typically comes in May/June  
IDEA award typically comes in May/June  
Recommendation and vote for food vendor in June  
Renewal of commercial insurance plan typically in June  
ESEA application typically submitted in June/July  
IDEA application typically submitted in June/July  
Renewal of PaySchools in June/July  
Annual Report submission by August 1, 2019

#### **Executive Session**

#### **Return to Open Session**

#### **Adjournment of Meeting**

Whereas, the business of the regular meeting has been concluded, now, therefore be it resolved that the HCS Board of Trustees adjourned their meeting of Tuesday, March 19, 2019.

It is hereby certified that the foregoing resolution was duly adopted by the HCS Board of Trustees, by the vote below indicated at the regular meeting held on Tuesday, March 19, 2019.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Action taken \_\_\_\_\_

Certified by Board Secretary \_\_\_\_\_

Date \_\_\_\_\_ Adjournment \_\_\_\_\_